

The purpose of staff evaluations are to develop and enrich effective classroom teaching. After each evaluation is made, a full written report shall be submitted to the Director of Curriculum and Instruction or the Assistant Superintendent for Special Education and Pupil Personnel Services, as appropriate, who will then forward it to the Superintendent or designee. A conference with the evaluator may be held.

The purpose of evaluation reports are:

1. to improve the instructional program;
2. to assist the classroom teacher in improving and upgrading teaching performance;
3. to assist the superintendent in properly evaluating employees; and
4. to document the employee's professional performance.

The Board intends that all procedures concerning evaluation contained in collective bargaining agreements be adhered to and that all evaluations be done under the supervision of the Superintendent of Schools.

Board Approval Date: November 16, 1994
Revised: September 24, 1997
Reviewed: September 16, 2015