

The Board of Education believes that the evaluation of support staff is an essential component of supervision and decision-making regarding staff promotions and retention. The Board therefore directs the Superintendent of Schools to develop standards and procedures for the evaluation of all support staff.

All service personnel will undergo such evaluation yearly by their immediate supervisors.

The purpose of support staff evaluations are:

1. to provide an objective basis for employee improvement;
2. to recognize qualified employees;
3. to document the employee's performance.

The Board intends that the provisions of collective bargaining agreements relating to staff evaluation be adhered to.

Board Approval Date: December 21, 1994
Reviewed: September 16, 2015