

**Application**

These rules will govern the conduct of students, administrators, faculty and other staff, licensees, invitees, and all other persons, regardless of whether their presence has been authorized on school district property or upon any other property under the control of the Hicksville School District and used for teaching, research, administrative service, or cultural, recreational, athletic and other programs and activities.

**Prohibited Conduct:**

No person, either singly or in concert with others, will:

1. Willfully cause or threaten to cause physical injury to any other person.
2. Enter on or remain in any building or facility for any purpose other than its authorized uses or in such manner as to obstruct its authorized use by others.
3. Remain in any building or facility after it is closed, absent authorization.
4. Refuse to leave any building or facility after being required to do so by an authorized person.
5. Obstruct the free movement of persons or vehicles in any authorized place, building or facility.
6. Disrupt or prevent the peaceful and orderly conduct of classes, lectures and meetings (including meetings of the board or of any committee or advisory board appointed by or authorized by the board) or deliberately interfere with the freedom of any person to express his/her views, including invited speakers.
7. Willfully cause damage to or theft of property of the district or of a member of district's staff whether administrator, professional, classified employee or of a student or of a visitor on district-owned or controlled premises.
8. Knowingly have in his/her possession on the premises to which these rules apply, any rifle, shotgun, pistol, revolver, or other firearm or weapon or any dangerous instrument or appliance, possession of which is prohibited by law, without the written authorization of the superintendent whether or not a license to possess the same has been issued to such person.
9. Bring onto school premises or have in his/her possession on school premises any alcoholic beverage, illegal drugs or narcotics.



10. Loiter on school premises. Under state law, a person is guilty of loitering when s/he loiters or remains in or about a school building or grounds, not having any reason or relationship involving custody of, or responsibility for, a student or other specific, legitimate reason for being there and not having written permission from any one authorized to grant the same.
11. Smoke on school buses (whether such buses are owned or leased by the district or under contract to the district) while such buses are conveying students.
12. Misbehave on school buses, whether such buses are owned or leased by the district or under contract to the district.
13. Willfully interfere with the lawful and authorized activities of others.
14. Make or cause to be made bomb threats or false alarms.
15. Willfully incite others to commit any of the acts prohibited in these rules and regulations with specific intention to procure them to do so.
16. Gamble in or on school district property. Gambling includes such activities and devices as games of chance, throwing dice, card playing for money, lotteries, and other games involving the exchange of money, except where specifically approved by the school administration and/or licensed by government authorities.
17. Failure to comply with directives of school district official acting in the performance of their duties.

#### Accessibility of Premises

The entry of each school will be equipped with a security camera.

All visitors must enter through a single, open door. A hall receptionist there will direct visitors to the main office to sign in and state the purpose of their visit. Anyone who is approved for visitation by the principal or a designee will be issued a visitor's pass to be worn while on the premises and surrendered when leaving the school.

No person will enter a school building without first reporting to the main office for permission to conduct whatever business s/he has come for, and will not remain in the school or on school premises unless the school principal or a designee has granted permission.

District staff members visiting a school are required to wear identifying badges while in the school.

All school staff members should be informed of this identification system and are required to report to the principal immediately the presence of any unauthorized person in the school.



Teachers should review the pass identification system regularly with their students and explain that all visitors to their school must have a pass. Students are expected to report any unauthorized visitors to their school.

Any person who violates these security regulations for any reason may be denied access from the school altogether.

No one except authorized personnel will be permitted to enter the boiler rooms or other restricted areas.

No school building or grounds may be used for any purpose except such as a re under the direct supervision and control of the school authorities, or in accordance with the policy on the use of school facilities. A copy of such policy, rules and regulations will be given to any organization to whom permission to use school premises is given.

Vehicular traffic will not be driven over any roads or other school property which are clearly marked as being restricted against vehicular traffic.

### Enforcement

The principal of each school is responsible for enforcing these rules and regulations. The procedure for enforcement will depend on the circumstances accompanying the infraction.

### Penalties

A person who violates any of these provisions will:

1. If s/he is a licensee, have his/her authorization to remain on the school premises withdrawn and be directed to leave the premises. In the event of his/her failure or refusal to do so, s/he will be subject to ejection and/or arrest for trespass.
2. If s/he is a trespasser or visitor without specific license or invitation, be subject to ejection and/or arrest.
3. If s/he is a student of the school, be subject to disciplinary action as the facts of the case may warrant, including suspension, probation, loss of privileges, reprimand or warning. Any violations by students occurring on school buses may result in similar disciplinary measures.
4. If s/he is a faculty member and is guilty of misconduct, be subject to the procedures and penalties prescribed by law for professional staff members.
5. If s/he is a classified staff member in the civil service, and is guilty of misconduct, s/he will be subject to the penalties prescribed by law.
6. If s/he is a staff member other than described above, s/he may be subject to dismissal, suspension without pay, or censure.

Approved: January 24, 1990

Reviewed: September 16, 2015