

Meeting of the Board of Education
Hicksville Union Free School District
Town of Oyster Bay, Hicksville, NY
Board Room, Administration Building

July 25, 2018

BOARD MEMBERS PRESENT: Mr. Heckler, Ms. Judson, Ms. Hoene, Mr. Carroll, Ms. Parmely, Ms. Manjrekar, Mr. Amato,

ABSENT:

ALSO PRESENT: Marianne Litzman, Superintendent of Schools; Marcy Tannenbaum, Assistant Superintendent for Business; Rosemarie Coletti, Assistant Superintendent for Personnel; Dennis McGrath, School Attorney; John O'Brien, District Clerk.

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The Regular Meeting of the Board of Education was called to order by President Heckler at approximately 7:03 PM. Mr. Heckler requested a motion to go into Executive Session to discuss matters of Personnel, Negotiations for Building and Grounds and advice of counsel.

EXECUTIVE SESSION

NO. 1 Ms. Judson moved, seconded by Ms. Hoene that the Board of Education recess into Executive Session.

Voting on No. 1: 7-0. Motion carried unanimously.

The Board of Education recessed into Executive Session at approximately 7:04 PM.

The Board returned from Executive Session at approximately 8:50 PM. No action was taken. The Board of Education Meeting resumed at 8:55 PM.

ANNOUNCEMENTS

Mr. Heckler made the following announcement:

Wednesday, August 22, 2018
Regular Meeting of the Board of Education
Executive Session – 7:00 PM
Action Meeting – *Approximately* 8:30PM
Board Room, Administration Building

SUPERINTENDENT REPORT

- Summer Update
(PowerPoint backup included with minutes)

INDIVIDUAL BOARD MEMBER'S REPORT

WARRANT REPORT

Mr. Heckler stated the Board had received the warrant report from the Claims Audit for the period June 1, 2018 through June 30, 2018.

GENERAL PUBLIC

NO. 2 APPROVAL OF MINUTES

Mr. Heckler requested a motion to approve the minutes as prepared by the District Clerk. Ms. Judson moved, seconded by Mr. Amato that the following minutes be approved by the Board:

- Minutes of the Regular Meeting of the Board of Education on June 13, 2018
- Minutes of the Special Meeting of the Board of Education on June 21, 2018
- Minutes of the Special Meeting of the Board of Education on July 10, 2018
- Minutes of Reorganization Meeting of the Board of Education on July 11, 2018

Voting on No. 2: 7-0. Motion carried unanimously.

NO. 3 PERSONNEL

Mr. Heckler requested a motion to approve the personnel actions report and addendums which were modified by the Board in Executive Session. Mr. Amato moved and Ms. Hoene seconded that the Board approve the Personnel Actions Report and modified Addendums

CERTIFIED

1. RESIGNATION:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the resignation of the following professional staff member:

- A. Ashlyn Roberto, Teaching Assistant, Dutch Lane, effective at the close of business, June 29, 2018.

2. APPOINTMENTS:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following appointments:

- A. Name: Daniel Luu

Type: Leave Replacement Physical Education Teacher

Assignment: Physical Education

Effective Date: August 30, 2018

Ending Date: June 30, 2019

*Location: Lee Avenue

Certification: Initial Certification

Salary: BA Step 2 \$60,438

Replacing: E. Denaro

3. STATUS ADJUSTMENT:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve an adjustment to the tenure date of the following professional staff member due to Jarema credit for the 2017-2018 school year:

A. Name: Sarah Strifflino

Type: Probationary

Tenure Area: Special Education - Science

Effective Date: August 30, 2018

Ending Date: August 30, 2021

*Location: Middle School

Certification: Initial Certification for this position

Salary: MA Step 2 \$69,886

Replacing: New Position

4. ASSIGNED SERVICES:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following assigned services schedules for the 2018-2019 school year:

1. Coaching Positions for the school Year 2018-19, Schedule No. P-1819-9.

CERTIFIED – ADDENDUM I

1. LEAVE OF ABSENCE REQUEST:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve a leave of absence for the following teacher:

A.	Jennifer Weiss	Music	FMLA
		High School	10/1/18-12/14/18

2. ADMINISTRATIVE APPOINTMENTS:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following administrative appointments:

A. Name: Benjamin Tangney

Type: Probationary

Tenure Area: Middle School Assistant Principal

Effective Date: August 27, 2018

*Ending Date: August 26, 2022

^Location: Middle School

Certification: Professional Certification

Salary: Administrator's Assistant Principal Step 1 \$117,910

Replacing: New Position

Minutes of the Meeting July 25, 2018

In order to be eligible for tenure, an individual receiving a probationary appointment as an administrator must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

- B. Name: Patrick Harris
Type: Probationary
Tenure Area: High School Assistant Principal
Effective Date: TBD
*Ending Date: TBD
^Location: High School
Certification: Professional Certification
Salary: Administrator's Assistant Principal Step 1 \$117,910
Replacing: R. Leak

In order to be eligible for tenure, an individual receiving a probationary appointment as an administrator must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

3. APPOINTMENTS:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following appointments:

- A. Name: Michael Rivera
Type: Probationary
Assignment: Guidance (Bilingual)
Effective Date: August 30, 2018
Ending Date: August 29, 2022
*Location: Middle School
Certification: Provisional Certification
Salary: MA Step 1 \$67,297
Replacing: New Position

In order to be eligible for tenure, an individual receiving a probationary appointment as an administrator must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

- B. Name: Kevin DeBenedetto
Type: Probationary
Assignment: Guidance
Effective Date: August 30, 2018
Ending Date: August 29, 2022
*Location: High School
Certification: Provisional Certification
Salary: MA Step 1 \$67,297
Replacing: S. Paranandi (transferred to Middle School per his request)

Minutes of the Meeting July 25, 2018

In order to be eligible for tenure, an individual receiving a probationary appointment as an administrator must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

- C. Name: John Romero
Type: Probationary
Assignment: Special Education – Mathematics
Effective Date: August 30, 2018
Ending Date: August 29, 2021
*Location: Middle School
Certification: Initial Certification
Salary: MA Step 2 \$69,886
Replacing: New Position

Mr. Romero is eligible for a three (3) year tenure term due to receipt of verification of the award of prior New York State tenure. In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

- D. Name: Amanda Dellacona
Type: Leave Replacement Guidance Counselor
Assignment: Guidance
Effective Date: August 30, 2018
Ending Date: June 30, 2019
*Location: Middle School
Certification: Provisional Certification
Salary: MA Step 1 \$67,297
Replacing: L. D'Andrea
- E. Name: Courtney Schroedel
Type: Leave Replacement Special Education
Assignment: Special Education
Effective Date: August 30, 2018
Ending Date: January 25, 2019 (or earlier based upon the needs of the District)
*Location: Middle School
Certification: Initial Certification
Salary: MA+15 Step 1 \$68,698 (prorated)
Replacing: A. Castellano
- F. Name: Jessie Moran
Type: Leave Replacement Music Teacher
Assignment: Music
Effective Date: October 1, 2018
Ending Date: December 14, 2018 (or earlier based upon the needs of the District)
*Location: High School
Certification: Initial Certification

Salary: BA Step 1 \$290.79 per diem
Replacing: J. Weiss

G. Name: Daniela Coloma
Type: Part Time .8
Tenure Area: ESL
Effective Date: August 30, 2018
Ending Date: June 30, 2019 (or earlier based upon the needs of the District)
*Location: High School/Middle School
Certification: Permanent Certification
Salary: MA Step 1 \$53,837 (\$67,297 x .8)
Replacing: Previous 2017-2018 Part-time position was .4 FTE. Increase of .4 FTE for Part-time position for 2018-2019.

H. Name: Mark Guiffre
Type: Part Time .5
Tenure Area: Industrial Arts
Effective Date: August 30, 2018
Ending Date: June 30, 2019 (or earlier based upon the needs of the District)
*Location: High School
Certification: Permanent Certification
Salary: MA Step 1 \$33,648 (\$67,297 x .5)
Replacing: New Position

I. Name: Kelli Lastig
Type: Leave Replacement Physical Education Teacher
Assignment: Physical Education
Effective Date: August 30, 2018
Ending Date: September 13, 2018 (or earlier based upon the needs of the District)
*Location: Lee
Certification: Initial Certification
Salary: BA Step 1 \$290.79 per diem
Replacing: A. Alonge-Cilione

4. ASSIGNED SERVICES:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following assigned services schedules for the 2018-2019 school year:

1. Marching Band-HS, Schedule No. P-1819-10.
2. Secondary Guidance Counselor Assignments, Schedule No. P-1819-11.

CERTIFIED – ADDENDUM II

1. ADMINISTRATIVE APPOINTMENT:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following administrative appointment:

A. Name: Laura McConnell
Type: Probationary
Tenure Area: Elementary Principal
Effective Date: August 27, 2018
*Ending Date: August 26, 2022
^Location: Old Country Road School
Certification: Professional Certification
Salary: Administrators' Unit Principal Schedule Step 12 \$163,505
Replacing: Anthony Lubrano

In order to be eligible for tenure, an individual receiving a probationary appointment as an administrator must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

CLASSIFIED

1. APPOINTMENT:

Recommended Action: It is recommended that the Board of Education approve the following appointment:

A. Name: Cheryl Winski
Title: Senior Typist Clerk
Location: Hicksville Middle School
Salary: \$40,437.
Effective Date: Pending Civil Service Approval
Replacing: C. Wieboldt

CLASSIFIED – ADDENDUM I

1. APPOINTMENTS:

Recommended Action: It is recommended that the Board of Education approve the following appointments:

A. Name: Ellen Turturro
Title: Typist Clerk
Location: Administration/Curriculum & Instruction
Salary: \$35,079.
Effective Date: Pending Civil Service Approval
Replacing: A. Minervini

B. Name: Andrea Mazz
Title: Registered Professional Nurse
Location: Fork Lane
Salary: \$39,054
Effective Date: Pending Civil Service Approval
Replacing: N. Negron

Voting on No. 3: 7-0. Motion carried unanimously.

NO. 4 OMNIBUS MOTION

Mr. Heckler requested an omnibus motion to approve the following items: Business & Finance Items A1 to A12 and New Business items A1 to A6. Ms. Judson moved, and Ms. Manjrekar seconded that the Board approves the omnibus motion which includes the following items:

BUSINESS & FINANCE

A. Finance – Action Items

1. Treasurer’s Report

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Treasurer’s Report for the period ending June 30, 2018.

2. Transfers

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Transfer Report for the period ending June 30, 2018.

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Request for Transfer of Funds in Excess of \$10,000/\$100,000 for the period ending June 30, 2018.

3. BOCES 2017/2018 Final AS-7 Agreement

The Board of Education, upon the recommendation of the Superintendent, is asked to authorize the Board President to sign the 2017-2018 Final AS-7 contract agreements with BOCES, backup attached.

4. BOCES 2018/2019 Initial AS-7 Contract

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Initial AS-7 Contract with BOCES for 2018-2019 services requested for the current school year, backup attached.

5. Annual Policy Statement for Free and Reduced Price Meals

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the renewal of the State Education Department’s “Policy Statement for Free and Reduced Price Meals” for the 2018-2019 school year, backup attached.

6. Agreement-CBIZ Valuation Group, LLC

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the agreement with CBIZ Valuation Group, LLC for capital asset reporting and property insurance updating services, backup attached.

7. Substitute Registry Contract-Extension

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the extension of Substitute Registry Contract for the 2018-2019 school year in the amount of \$24,300, backup attached.

8. SEDCAR (GRANT) Eden II Genesis, Harmony Heights, Kids First, Nassau BOCES, Variety Child Learning Center; Association for Children with Down Syndrome;

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the contract(s) with above named service provider(s) as Approved Special Education Providers, pursuant to Federal 611 and 619 IDEA Flow-through funds for preschool and/or school age students for the 2018-2019 school year, backup attached.

9. RFP-Driver's Education Bid 2018/2019:09

The Board of Education, upon the recommendation of the Superintendent, is asked to award the proposal for Driver's Ed to East Meadow Driving School, meeting district's specifications for the 2018-2019 school year, backup attached.

10. Contract-East Meadow Driving School

The Board of Education, upon the recommendation of the Superintendent, is asked to approve a contract with East Meadow Driving School for Driver's Ed instruction, as per the award of proposal on July 25, 2018 for the period July 1, 2018 to June 30, 2019, backup attached.

11. School Menu Prices-Student and Adult

The Board of Education, upon the recommendation of the Superintendent, is asked to approve school breakfast and lunch menu prices for the 2018-2019 school year, an increase of \$.15 for lunch from 2017-18, backup attached.

Elementary Breakfast	\$1.15
Elementary Lunch	\$1.75
Secondary Breakfast	\$1.15
Secondary Lunch	\$2.05
Adult Breakfast	\$2.40 plus tax
Adult Lunch Type A	\$3.85 plus tax

12. Resolution-District Wide School Safety Plan

WHEREAS, pursuant to Education Law §2801-a, the Board of Education of the Hicksville Union Free School District ("District") is required to adopt a district-wide school safety plan, and is responsible for ensuring that the elements of the District-wide School Safety Plan are implemented;

WHEREAS, pursuant to Education Law §2801-a, the Board of Education has appointed a District-wide School Safety Committee to develop, review, and update the District-wide School Safety Plan as required by law; to make appropriate recommendations to the Board of Education regarding the same; and to carry out any other purposes for such Committee as mandated by applicable law;

WHEREAS, the District-wide School Safety Committee has made recommendations to the Board of Education regarding the above, and the Board of Education has reviewed, discussed, and approved the District's preliminary District-wide School Safety Plan;

WHEREAS, the District seeks to post its preliminary District-wide School Safety Plan on the District's website for public viewing for at least thirty (30) days with an address to which any written comments on the Plans can be sent;

WHEREAS, the Board of Education intends to conduct a hearing thereafter, which will provide for the participation of school personnel, parents, students, and any other interested parties, as required by law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the District to post its preliminary District-wide School Safety Plan on the District's website for public viewing for a period of no less than 30 days.

NEW BUSINESS

A. Action Items:

1. Committee on Special Education
Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CSE reports.
2. Committee on Preschool Special Education
Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CPSE reports.
3. Section 504
Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the Section 504 reports.
4. NYSBBA 99th Annual Convention Pre-Convention Events – Law Seminar
The Board of Education is asked to approve the attendance of 0 Board Members to the NYSSBA's Pre-Convention School Law Seminar on Thursday, October 25, 2018 at a cost of \$285 per person.
5. NYSBBA 99th Annual Convention Pre-Convention Events – Communications Workshop
The Board of Education is asked to approve the attendance of 2 Board Members to the NYSSBA's Pre-Convention Communication Workshop on Thursday, October 25, 2018 at a cost of \$140 per person.
6. REVISED 2018-2019 Instructional Calendar
The Board of Education, upon the recommendation of the Superintendent, is

asked to approve the revised Instructional Calendar for the 2018/19 school year, backup attached.

Voting on No. 4: 7-0. Motion carried unanimously.

B. Policy

Ms. Hoene presented the following to the Board for a first reading:

5405	Student Wellness
5300	Code of Conduct
6700	Purchasing
6700R	Purchasing Regulations
6700R.1	Purchasing Regulations - <i>Uniform Guidance Compliance for Federal Awards</i>
6720	Bidding Requirements

COMMITTEE REPORTS

DISCUSSION ITEMS

GENERAL PUBLIC

ADJOURNMENT

NO. 5 Mr. Heckler requested a motion adjourn. Ms. Judson moved and Mr. Amato that Board of Education adjourn

Voting on No. 5: 7-0. Motion carried unanimously.

The Board adjourned at 10:29PM.

John O'Brien
District Clerk