

Meeting of the Board of Education
Hicksville Union Free School District
Town of Oyster Bay, Hicksville, NY
Board Room, Administration Building

August 22, 2018

BOARD MEMBERS PRESENT: Mr. Heckler, Ms. Judson, Ms. Hoene, Ms. Parmely, Ms. Manjrekar, Mr. Amato,

ABSENT: Mr. Carroll

ALSO PRESENT: Marianne Litzman, Superintendent of Schools; Marcy Tannenbaum, Assistant Superintendent for Business; Rosemarie Coletti, Assistant Superintendent for Personnel; Gary Steffanetta, School Attorney; Dennis McGrath, School Attorney; John O'Brien, District Clerk.

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The Regular Meeting of the Board of Education was called to order by President Heckler at approximately 7:00 PM. Mr. Heckler requested a motion to go into Executive Session to discuss matters of *Superintendent Evaluation, Special Education, Non-Contractual salaries, Board of Education Retreat Follow-up (roles and responsibilities), Probationary Teacher Hirings and Advice of Counsel.*

EXECUTIVE SESSION

NO. 1 Ms. Judson moved, seconded by Ms. Manjrekar that the Board of Education recess into Executive Session.

Voting on No. 1: 6-0. Motion carried unanimously.

The Board of Education recessed into Executive Session at approximately 7:01 PM.

The Board returned from Executive Session at approximately 8:30 PM. No action was taken. The Board of Education Meeting resumed at 8:31 PM.

ANNOUNCEMENTS

Mr. Heckler made the following announcement:

- A. Wednesday, September 12, 2018
Board of Education Committee Meetings
Board Room, Administration Building – 7:00 PM
- B. Wednesday, September 26, 2018
Regular Meeting of the Board of Education
Executive Session – 7:00PM
Action Meeting – *Approximately* 8:30PM
Board Room, Administration Building

SUPERINTENDENT REPORT

- 2018-2019 District Goals
Members of the Board of Education provided feedback and edits to the 2018-2019. These changes were incorporated into the final version of the District Goals.
(PowerPoint backup included with minutes)
- Summer Summary –(presented by Ms. Litzman)

PUBLIC HEARING ON THE DISTRICT WIDE SCHOOL SAFETY PLAN

Ms. Tannenbaum stated that the district wide school safety plan has been posted on the district website for over 30 days and it was the public's opportunity to ask any questions or let the Board know if they have concerns.

INDIVIDUAL BOARD MEMBER'S REPORT

WARRANT REPORT

Mr. Heckler stated the Board had received the warrant report from the Claims Audit for the period ending July 31, 2018.

GENERAL PUBLIC

NO. 2 OMNIBUS MOTION

Mr. Heckler requested an omnibus motion to approve the Approval of Minutes and the Personnel Action Report and Addendum. Ms. Judson moved, seconded by Ms. Hoene that the Board approves the following items:

APPROVAL OF MINUTES

The Board of Education is asked to accept the minutes of the following meetings as prepared by the District Clerk:

- Minutes of the Regular Meeting of the Board of Education on July 25, 2018

PERSONNEL

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the actions detailed in the attached Personnel Actions Report and Addendum.

CERTIFIED

1. RESIGNATIONS:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the resignation of the following certified staff members:

- A. Agnes Sierra, Teaching Assistant, High School, effective at the close of business, August 6, 2018.
- B. Patricia Colasanti, Teaching Assistant, High School, effective at the close of business, August 8, 2018.

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C. Anthony Lubrano, Principal, Old Country Road, effective at the close of business,
August 12, 2018.

D. Jillian Haarmann, Teaching Assistant, Dutch Lane, effective at the close of business, August 13, 2018.

2. LEAVE OF ABSENCE REQUEST:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve a leave of absence for the following certified staff members:

A.	Lauren Dilen	Grade 4 Woodland	FMLA 10/1/18-12/14/18
B.	Lisa Combattante	Kindergarten Fork	FMLA 8/30/18-12/5/18 LOA 12/6/18-6/30/19
C.	Dana Garelick	Grade 5 Old Country Road	FMLA 10/22/18-1/29/19
D.	Timothy Sweeney	Assistant Principal High School	FMLA Beginning 8/22/18

2. APPOINTMENTS:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following appointments:

A. Name: Ronald Modik
Type: Probationary
Assignment: Physical Education
Effective Date: August 30, 2018
Ending Date: August 29, 2022
*Location: To Be Determined
Certification: Initial Certification
Salary: MA Step 1 \$67,207
Replacing: New Position

In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

B. Name: Rebecca Olsen
Type: Probationary
Assignment: Special Education
Effective Date: August 30, 2018
Ending Date: August 29, 2022
*Location: To Be Determined

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Certification: Professional Certification

Salary: MA Step 2 \$69,886

Replacing: New Position

In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

C. Name: Vanessa Reinhart

Type: Probationary

Assignment: Special Education

Effective Date: August 30, 2018

Ending Date: August 29, 2022

*Location: To Be Determined

Certification: Professional Certification

Salary: MA+30 Step 2 \$74,126

Replacing: New Position

In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

D. Name: Kyle Hummel

Type: Leave Replacement Special Education Teacher

Assignment: Special Education

Effective Date: August 30, 2018

Ending Date: November 21, 2018

*Location: High School

Certification: Initial Certification

Salary: MA Step 1 \$336.45 per diem

Replacing: E. Orcel

E. Name: Kaitlyn Seigneuray

Type: Leave Replacement English Teacher

Assignment: English

Effective Date: August 30, 2018

Ending Date: January 25, 2019

*Location: High School

Certification: Initial Certification

Salary: MA Step 1 \$67,297 prorated

Replacing: T. Koch

F. Name: Olivia Rodriguez

Type: Part Time .4 – Music

Effective Date: August 30, 2018

Ending Date: June 30, 2019 (or earlier based upon the needs of the District)

*Location: Fork

Certification: Initial Certification

Salary: BA Step 1 \$23,263 (\$58,158 x .4)

- G. Name: Kathleen Hogan
Type: Part Time
Tenure Area: Teaching Assistant
Effective Date: August 30, 2018
*Location: Burns
Certification: Professional certification
Salary: \$23.36 per hour
Replacing: J. Venezia
- H. Name: Kathleen Barrientos
Type: Part Time
Tenure Area: Teaching Assistant
Effective Date: August 30, 2018
*Location: Dutch
Certification: Professional certification
Salary: \$23.36 per hour
Replacing: J. Haarmann
- I. Name: Jesselyn Montano
Type: Part Time
Tenure Area: Teaching Assistant
Effective Date: August 30, 2018
*Location: Dutch
Certification: Professional certification
Salary: \$23.36 per hour
Replacing: J. Lamb
- J. Name: Rachel Tallon
Type: Part Time
Tenure Area: Teaching Assistant
Effective Date: August 30, 2018
*Location: High School
Certification: Professional certification
Salary: \$23.36 per hour
Replacing: A. Palermo
- K. Name: Janet Clifford
Type: Part Time
Tenure Area: Teaching Assistant
Effective Date: August 30, 2018
*Location: Fork
Certification: Professional certification
Salary: \$23.36 per hour
Replacing: M. Seguna
- L. Name: Veena Kiara

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Type: Part Time
Tenure Area: Teaching Assistant
Effective Date: August 30, 2018
*Location: Middle School
Certification: Professional certification
Salary: \$23.36 per hour
Replacing: To provide assistance to particular special needs new student

- M. Name: Mary Lepore
Type: Part Time
Tenure Area: Teaching Assistant
Effective Date: August 30, 2018
*Location: Fork
Certification: Professional certification
Salary: \$23.36 per hour
Replacing: H. Damianeas
- N. Name: Heather Simpson
Type: Part Time
Tenure Area: Teaching Assistant
Effective Date: August 30, 2018
*Location: Woodland
Certification: Professional certification
Salary: \$23.36 per hour
Replacing: New Position for new Pre-K Class
- O. Name: Tracey Gross
Type: Part Time
Tenure Area: Teaching Assistant
Effective Date: August 30, 2018
*Location: Woodland
Certification: Professional certification
Salary: \$23.36 per hour
Replacing: New Position for new Pre-K Class
- P. Name: Andrea Durst
Type: Part Time
Tenure Area: Teaching Assistant
Effective Date: August 30, 2018
*Location: Woodland
Certification: Professional certification
Salary: \$23.36 per hour
Replacing: New Position for new Pre-K Class
- Q. Name: Dylan DeStefano
Type: Per Diem Substitute Science Teacher
Effective Date: August 30, 2018
*Location: Districtwide

Certification: Pending Initial Certification

Salary: \$115.00 per diem

R. Name: Yvonne Francolini

Type: Per Diem Substitute School Librarian

Position: School Media Specialist

Effective Date: August 30, 2018

Location: Burns

Certification: Pending Initial Certification

Salary: \$115.00 per diem

S. Name: Jack Lenson

Type: Interim Assistant Principal

Effective Date: August 22, 2018

*Location: High School

Certification: Permanent Certification for this position

Salary: \$675.00 per diem

3. ASSIGNED SERVICES:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following assigned services schedules for the 2018-2019 school year:

1. Supervision of Non-Athletic Events, Schedule No. P-1819-12.
2. Schedule "D" Extra Classroom Activity Position, Schedule No. P-1819-13.
3. High School and Middle School Supervision for Athletics, Schedule No. P-1819-14.
4. Curriculum Writing: Career Exploration, Schedule No. P-1819-15.
5. Curriculum Writing, Schedule No. P-1819-16.

CLASSIFIED

1. RESIGNATIONS:

Recommended Action: It is recommended that the Board of Education approve the following resignations:

Elizabeth Kirk-Dublynn, Registered Professional Nurse, Holy Trinity High School, effective July 30, 2018.

Joi Kravitz, Registered Professional Nurse, Lee Avenue School, effective August 22, 2018.

Michelle Bunker, School Monitor, Burns Avenue School, effective August 10, 2018.

Janet Clifford, School Monitor, Lee Avenue School, effective August 16, 2018.

Anastasia Plavnick, Typist Clerk Substitute, High School, effective, August 1, 2018.

Kathleen Barrientos, School Monitor, Woodland School, effective August 29, 2018.

Veena Khiara, School Monitor, Woodland School, effective August 29, 2018.

2. APPOINTMENTS:

Recommended Action: It is recommended that the Board of Education approve the following appointments:

- A. Name: Annmarie Claus
Title: School Monitor – Part-time
Location: Dutch Lane
Salary: \$14.25 per hour
Effective Date: Pending Civil Service Approval
Replacing: D. Polgar
- B. Name: Maria Misiano-Ippolito
Title: Registered Professional Nurse
Location: Lee Avenue School
Salary: \$39,054
Effective Date: Pending Civil Service Approval
Replacing: J. Kravitz

Voting on No. 2: 6-0. Motion carried unanimously.

NO. 3 OMNIBUS MOTION

Mr. Heckler requested an omnibus motion to approve the following items: Business & Finance Items A1 to A10, New Business items A1 to A3, Curriculum item 1A and Policies. Mr. Amato moved, and Ms. Manjrekar seconded.

During the discussion, Mr. Amato requested a change to the Code of Conduct Policy and Ms. Parmely requested a change to the Student Wellness policy. Mr. Heckler withdrew his Omnibus motion and requested a new omnibus motion.

Mr. Heckler requested a omnibus motion to approve the following items: Business & Finance Items A1 to A10, New Business items A1 to A3, Curriculum item 1A. Mr. Amato moved and Ms. Hoene seconded the Omnibus motion which included the following items:

BUSINESS & FINANCE

A. Finance – Action Items

1. Treasurer's Report

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Treasurer's Report for the period ending July 31, 2018.

2. Transfer Report

- a. The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Requests for Transfer of Funds in Excess of \$10,000/\$100,000 for the period July 1, 2018 to July 31, 2018.
- b. The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Transfer Report for the period July 1, 2018 to July 31, 2018.

3. Contract-Student Accident Insurance

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the renewal of the district's student accident insurance with Robert McClosky Benefits, LLC (BMI) in the amount of \$45,100, for the period August 26, 2018 to August 26, 2019. In addition, the Board of Education is asked to approve an \$8,898 excess student accident policy with Robert McClosky Benefits, LLC (BMI), for the period August 26, 2018 to August 26 2019, backup attached.

4. Extension of Food Service Management Contract

The Board of Education, upon the recommendation of the Superintendent, is asked to extend the food service management contract to Whitsons Culinary Group for the 2018-2019 school year, in the amount of \$2.3606 per meal, backup attached.

5. Health and Welfare Services Contracts-Hempstead Public School District;

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Health Services Contracts which reimburse individual school districts for health services provided to students who reside in Hicksville and attend private/parochial schools in other school districts for the 2017-2018 school year, backup attached. The Superintendent of Schools is hereby authorized to execute said contract(s) on behalf of the Board of Education.

6. Bonding of District Officers

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Bonding of the District's officers, through an insurance policy with Travelers Insurance Co. for 2018-2019, is covered under a blanket limit of \$3,000,000 per occurrence, back up attached.

7. Special Education Consultant Services Contract(s)- Anderson Center for Autism, Variety Child Learning Center;

The Board of Education, upon recommendation of the Superintendent is asked to approve the special education consulting contract(s) with the above named service provider(s) and the Board of Education of the Hicksville Public Schools from July 1, 2018 through June 30, 2019, backup attached. The Superintendent of Schools is hereby authorized to execute said contract(s) on behalf of the Board of Education.

8. Special Education Contract(s)-SEDCAR (GRANT) Center for Developmental Disabilities, DDI, LaSalle School, NY Therapy Placement Services, Adults and Children with Learning and Developmental Disabilities, Inc., Brookville Center for Children's Services, Hagedorn Little Village, United Cerebral Palsy Assoc. of Nassau, Kidz Therapy, Just Kids Early Childhood Learning Center;

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the contract(s) with above named service provider(s) as Approved Special Education Providers, pursuant to Federal 611 and 619 IDEA Flow-through funds for preschool and/or school age students for the 2018-2019 school year, backup attached. The Superintendent of Schools is hereby authorized to execute said contract(s) on behalf of the Board of Education.

9. Red Cross Sheltering Agreement and Conex Box Agreement

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Shelter Agreement between the American National Red Cross and Hicksville School District for the use of Hicksville High School as an emergency shelter and the placement of a Conex Box on the property for the 2018-19 school year, backup attached.

10. Resolution-Summit Security Services, Inc.

WHEREAS, the District has identified Summit Security, Inc. as an unarmed security provider on New York State General Services Contract, which is accessible to the District through a “piggybacking” contract; and

WHEREAS, Nassau BOCES intends to open its bid for unarmed security providers on August 30, 2018, which would also be accessible to the District through a “piggybacking” contract;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools and the Assistant Superintendent for Business, the Board of Education hereby authorizes the Assistant Superintendent for Business to approve a Contract with Summit Security, Inc. to provide unarmed security services for the period of September 1, 2018 through August 31, 2019 that is selected from available piggybacking contracts in the following priority order: (1) a piggyback Contract through a Nassau BOCES; or (2) a piggyback Contract through New York General Services, and hereby authorizes the President of the Board of Education to execute said Contract.

NEW BUSINESS

A. Action Items:

1. Committee on Special Education

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CSE reports.

2. Committee on Preschool Special Education

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CPSE reports.

3. Section 504

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the Section 504 reports.

B. Curriculum

1. Professional Development Contract – Kelly Harmon and Associates

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the professional development contract for Kelly Harmon and Associates - Educational Consulting, LLC to provide professional development

workshops to strengthen core reading instruction and an understanding of RTI. Backup attached.

Voting on No. 3: 6-0. Motion carried unanimously.

NO. 4 POLICY

TABLING OF POLICIES

Mr. Heckler requested a motion to table policies 5404 – Student Wellness and 5300 Code of Conduct. Ms. Judson moved and Mr. Amato seconded that the following policies be tabled:

5405	Student Wellness
5300	Code of Conduct

Voting on No. 4: 6-0. Motion carried unanimously.

POLICIES FOR ADOPTION

Mr. Heckler requested a motion to approve Policies 6700, 6700R, 6700R.1 and 6720. Mr. Amato moved and Ms. Hoene second that the following policies be approved:

6700	Purchasing
6700R	Purchasing Regulations
6700R.1	Purchasing Regulations - <i>Uniform Guidance Compliance for Federal Awards</i>
6720	Bidding Requirements

Voting on No. 4: 6-0. Motion carried unanimously.

NO. 5 2018-2019 DISTRICT GOALS

Mr. Heckler request a motion to approve the 2018-2019 District Goals as modified during the Superintendent Report.

COMMITTEE REPORTS

- Facilities Committee – *Ms. Judson/Ms. Tannenbaum – next Committee meeting is September 25.*
- Policy Committee – *Ms. Hoene and Ms. Coletti*

DISCUSSION ITEMS

Hiring Policy 9210 – *Tabled till next Board meeting*

GENERAL PUBLIC

ADJOURNMENT

NO. 6 Mr. Heckler requested a motion adjourn. Mr. Amato moved and Ms. Parmely that Board of Education adjourn.

Voting on No. 6: 6-0. Motion carried unanimously.

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The Board adjourned at 10:30PM.

John O'Brien
District Clerk