

Meeting of the Board of Education
Hicksville Union Free School District
Town of Oyster Bay, Hicksville, NY
Auditorium, Hicksville High School

June 12, 2019

BOARD MEMBERS PRESENT: Mr. Heckler, Ms. Judson, Mr. Carroll, Ms. Parmely and Ms. Manjrekar, Mr. Amato. Mr. Carroll left the meeting at 8:28pm

ABSENT: Ms. Hoene

ALSO PRESENT: Marianne Litzman, Superintendent of Schools; Marcy Tannenbaum, Assistant Superintendent for Business; Rosemarie Coletti, Assistant Superintendent for Personnel; Anthony Lubrano, Assistant Superintendent for Curriculum; Gary Steffanetta, School Attorney; Matthew Galante, School Attorney; John O'Brien, District Clerk.

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The Regular Meeting of the Board of Education was called to order by President Heckler at approximately 7:00 PM. Mr. Heckler requested a motion to go into Executive Session *to discuss a coaching position, superintendent evaluation update, discussion regarding a webmaster position, roles and responsibilities for psychologists and social workers, and a special education audit and for matters of Personnel, Special Education and Advice of Counsel in regard to action items on the June 12th Agenda.*

EXECUTIVE SESSION

- NO. 1 Ms. Parmely moved, seconded by Mr. Amato that the Board of Education recess into Executive Session.

Voting on No. 1: 6-0. Motion carried unanimously.

The Board of Education recessed into Executive Session at approximately 7:05 PM.

The Board returned from Executive Session at approximately 8:30 PM. No action was taken. The Board of Education Meeting resumed at 8:39 PM.

BOARD OF EDUCATION RECOGNITION

The Superintendent, President Heckler and Vice President Judson recognized Trustee Lynda Parmely for her contribution to the district and the community. The June 11th meeting was Ms. Parmely last regular meeting as a board member.

Mr. Heckler asked the Board if there were any objections if he moved the Personnel resolution to the front of the agenda since many in the attendance were here to receive Tenure. The Board agreed to move the Personnel Action report to the front of the agenda.

NO. 2 PERSONNEL ACTIONS REPORT

Mr. Judson moved, seconded by Mr. Amato that the Board of Education upon the recommendation of the Superintendent, approved the Personnel Actions report as amended in Executive Session.

Certified Personnel

1. LEAVE OF ABSENCE REQUEST:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve leaves of absence for the following certified staff member:

A.	Danielle Tanzi	Social Worker	FMLA
		Lee Avenue	9/3/19-12/4/19
			LOA
			12/5/19-2/1/20

2. RESIGNATIONS:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the resignation of the following certified staff members:

- A. Marie Bocchetti, Teaching Assistant, Lee Avenue, effective at the close of business, June 26, 2019.
- B. Michelle Wiertz, Teaching Assistant, Dutch Lane, effective at the close of business, June 26, 2019.
- C. Justin Wiertz, Teaching Assistant, Middle School, effective at the close of business, June 26, 2019.
- D. Joanna DeFiore, Teaching Assistant, Dutch Lane, effective at the close of business, June 5, 2019.

3. TENURE:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the appointments on tenure for the following certified staff members:

- A. Name: Patricia Aliperti
Type: Tenure
Tenure Area: Guidance
Effective Date: August 31, 2019
*Location: High School
Certification: Permanent Certification
- B. Name: Patrick Allgier
Type: Tenure
Tenure Area: Special Education
Effective Date: August 30, 2019

*Location: High School/Middle School
Certification: Professional Certification

C. Name: Dimitra Anastasopoulos

Type: Tenure

Tenure Area: Business Education

Effective Date: September 5, 2019

*Location: High School

Certification: Permanent Certification

D. Name: Karissa Calamari

Type: Tenure

Tenure Area: ESL

Effective Date: August 30, 2019

*Location: Lee

Certification: Professional Certification

E. Name: Lauren Calderaro

Type: Tenure

Tenure Area: Mathematics

Effective Date: August 30, 2019

*Location: High School/Middle School

Certification: Professional Certification

F. Name: Regina Daniel

Type: Tenure

Tenure Area: School Psychologist

Effective Date: September 21, 2019

*Location: Dutch/East

Certification: Permanent Certification

G. Name: Lauren DuBeau

Type: Tenure

Tenure Area: High School Assistant Principal

Effective Date: August 19, 2019

*Location: High School

Certification: Permanent Certification for this position

H. Name: Kerriann Gambino

Type: Tenure

Tenure Area: School Psychologist

Effective Date: September 5, 2019

*Location: Old Country Road/Woodland

Certification: Permanent Certification

I. Name: Daniel Giacomini

Type: Tenure

Tenure Area: Music

Effective Date: September 20, 2019
*Location: Dutch/Burns
Certification: Professional Certification

J. Name: Michelle Jeannette
Type: Tenure
Tenure Area: ESL
Effective Date: October 23, 2019
*Location: Fork/Lee
Certification: Professional Certification

K. Name: Alexandra Kavouras
Type: Tenure
Tenure Area: ESL
Effective Date: August 30, 2019
*Location: Middle School
Certification: Professional Certification

L. Name: Kimberly Lastig
Type: Tenure
Tenure Area: Special Education
Effective Date: August 30, 2019
*Location: Middle School
Certification: Initial Certification

M. Name: Christopher Mammone
Type: Tenure
Tenure Area: ESL
Effective Date: August 30, 2019
*Location: Fork
Certification: Professional Certification

N. Name: Amy Mastrocinque
Type: Tenure
Tenure Area: English
Effective Date: October 22, 2019
*Location: High School
Certification: Professional Certification

O. Name: Alexandra Solan
Type: Tenure
Tenure Area: ESL
Effective Date: August 30, 2019
*Location: High School/Middle School
Certification: Initial Certification

3. APPOINTMENTS:

Recommended Action: It is recommended by the Superintendent that the Board of

Education approve the following appointments:

A. Name: Monica Aber
Type: Probationary
Assignment: School Social Worker-Bilingual
Effective Date: September 3, 2019
Ending Date: September 2, 2023 (or earlier based upon the needs of the District)
*Location: Districtwide
Certification: Provisional Certification
Salary: MA Step 2 \$70,760
Replacing: New Position

In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

B. Name: Brooke Gorey
Type: Probationary
Assignment: Elementary Guidance Counselor
Effective Date: September 3, 2019
Ending Date: September 2, 2023 (or earlier based upon the needs of the District)
*Location: Districtwide
Certification: Permanent Certification
Salary: MA Step 2 \$70,760
Replacing: New Position

In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

C. Name: Mary-Anne Segal
Type: Probationary
Assignment: Mathematics
Effective Date: September 3, 2019
Ending Date: September 2, 2022 (or earlier based upon the needs of the District)
*Location: High School
Certification: Permanent Certification
Salary: MA+15 Step 6 \$83,899
Replacing: F. Kislowski

Ms. Segal is eligible for a three (3) year tenure term due to receipt of verification of the award of prior New York State tenure. In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

D. Name: Jacqueline Bizelia
Type: Probationary
Assignment: Mathematics
Effective Date: September 3, 2019
Ending Date: September 2, 2023 (or earlier based upon the needs of the District)

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*Location: High School
Certification: Permanent Certification
Salary: MA Step 1 \$68,138
Replacing: New Position

In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

E. Name: Barbara Hebron
Type: Per Diem Substitute Physical Education Teacher
Effective Date: September 4, 2019
Ending Date: June 30, 2020 (or earlier based upon the needs of the District)
*Location: Districtwide as needed
Certification: Permanent Certification
Salary: \$120.00 per diem

F. Name: Kathleen Onorato
Type: Per Diem Substitute Special/Elementary Education Teacher
Effective Date: September 4, 2019
Ending Date: June 30, 2020 (or earlier based upon the needs of the District)
*Location: Districtwide as needed
Certification: Permanent Certification
Salary: \$120.00 per diem

4. ASSIGNED SERVICES:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following assigned services schedules for the 2018-2019 school year:

1. Committee of Special Education Summer Meetings, Schedule No. P-1819-148.
2. Summer Curriculum Writing, Schedule No. P-1819-149.
3. Summer Special Education Program, Schedule No. P-1819-150.
4. Non-Public Textbook Coordinators, Schedule No. P-1819-152.
5. Continuing Education Personnel for 2019-2020, Schedule No. P-1819-153.
6. Continuing Education Personnel for 2019-2020, Schedule No. P-1819-154.
7. Coordinators-MS, Schedule No. P-1819-155.
8. Summer Curriculum Writing, Schedule No. P-1819-156.
9. Summer Curriculum Writing, Schedule No. P-1819-157.

CERTIFIED PERSONNEL - ADDENDUM

1. ADMINISTRATIVE APPOINTMENT:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following Administrative appointment:

A. Name: Efthymia Rafaelides
Type: Tenured
Assignment: Supervisor of Guidance K-12
Effective Date: July 1, 2019
*Location: Districtwide
Certification: Permanent Certification

Salary: Administrators' Contract Step 15 \$160,838

Replacing: New Position

2. APPOINTMENTS:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following appointments:

A. Name: Courtney Schroedel

Type: Probationary

Assignment: Special Education

Effective Date: September 3, 2019

Ending Date: September 2, 2022 (or earlier based upon the needs of the District)

*Location: High School

Certification: Initial Certification

Salary: MA+30 Step 2 \$75,053

Replacing: L. Franco

In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time. An adjustment has been made to the tenure date due to Jarema credit for the 2018-2019 school year.

B. Name: Jennifer Scott

Type: Probationary

Assignment: Physical Education

Effective Date: September 3, 2019

Ending Date: September 2, 2023 (or earlier based upon the needs of the District)

*Location: Elementary

Certification: Initial Certification

Salary: MA Step 1 \$68,138

Replacing: B. Hebron

In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

C. Name: Amanda Dellacona

Type: Probationary

Assignment: Guidance

Effective Date: September 3, 2019

Ending Date: September 2, 2022 (or earlier based upon the needs of the District)

*Location: Middle School

Certification: Provisional Certification

Salary: MA Step 2 \$70,760

Replacing: L. D'Andrea

In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time. An adjustment

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has been made to the tenure date due to Jarema credit for the 2018-2019 school year.

- D. Name: Victor Lam
Type: Probationary
Assignment: Practical Arts
Effective Date: September 3, 2019
Ending Date: September 2, 2023 (or earlier based upon the needs of the District)
*Location: High School/Middle School
Certification: Professional Certification
Salary: MA Step 3 \$73,577

In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

- E. Name: Alexa Okon
Type: Probationary
Assignment: Special Education-Biology
Effective Date: September 3, 2019
Ending Date: September 2, 2023 (or earlier based upon the needs of the District)
*Location: High School
Certification: Initial Certification
Salary: MA Step 1 \$68,138
Replacing: N. Ricupero

In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

- F. Name: Denise Lamattina
Type: Probationary
Assignment: School Media Specialist
Effective Date: September 3, 2019
Ending Date: September 2, 2023 (or earlier based upon the needs of the District)
*Location: Woodland
Certification: Initial Certification
Salary: MA Step 1 \$68,138
Replacing: A. Johnson

In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

- G. Name: Renee Warish
Type: Probationary
Assignment: Special Education - Mathematics
Effective Date: September 3, 2019
Ending Date: September 2, 2022 (or earlier based upon the needs of the District)
*Location: High School
Certification: Professional Certification
Salary: MA+30 Step 2 \$75,053

Replacing: New Position

Ms. Warish is eligible for a three (3) year tenure term due to receipt of verification of the award of prior New York State tenure. In order to be eligible for tenure, an individual receiving a probationary appointment as a teacher must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

H. Name: Mark Guiffre

Type: Part Time .6

Tenure Area: Industrial Arts

Effective Date: September 3, 2019

Ending Date: June 30, 2020 (or earlier based upon the needs of the District)

*Location: High School

Certification: Professional Certification

Salary: MA Step 2 \$42,456 (\$70,760 x .6)

I. Name: Christine Koncick

Type: Leave Replacement Special Education Teacher

Assignment: Special Education

Effective Date: September 3, 2019

Ending Date: June 30, 2020

*Location: Dutch Lane

Certification: Initial Certification

Salary: BA Step 1 \$58,885

Replacing: J. Murray

J. Name: Stephanie Spielberger

Type: Leave Replacement School Psychologist

Assignment: School Psychologist

Effective Date: September 3, 2019

Ending Date: December 4, 2019

*Location: Lee Avenue

Certification: Provisional Certification

Salary: MA Step 1 \$340.69 per diem

Replacing: M. Pressler

2. ASSIGNED SERVICES:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following assigned services schedules for the 2017-2018 school year:

1. Coaching Position for 2019-20, Line #13 resubmitted, Schedule No. P-1819-136.
2. Secondary Guidance Counselor Assignments, Schedule No. P-1819-158.
3. Special Education Extended Summer Program, Schedule No. P-1819-162.
4. Special Education Extended Summer Program, Schedule No. P-1819-163.
5. Extra Classroom Activity Positions-MS, Schedule No. P-1819-164.

CLASSIFIED PERSONNEL

1. RETIREMENTS:

Recommended Action: It is recommended that the Board of Education approve the following resignations for the purpose of retirement:

Judith Anderson, School Monitor, Fork Lane, effective close of business
June 24, 2019.

Lucy Lombri, School Monitor, Woodland, effective close of business
June 24, 2019.

2. RESIGNATION:

Recommended Action: It is recommended that the Board of Education approve the following resignation:

Kathleen Gallina, School Monitor, Fork Lane, effective close of business
June 24, 2019.

3. APPOINTMENT:

Recommended Action: It is recommended that the Board of Education approve the following appointment:

A. Name:	Jonathan Siegel
Title:	Account Clerk
Location:	Middle School
Salary:	\$45,776
Effective Date:	Pending Civil Service Approval
Replacing:	D. Irwin

4. ASSIGNED SERVICE:

Recommended Action: It is recommended that the Board of Education approve the following assigned service:

Summer Personnel, Schedule No. P-1819-151

CLASSIFIED PERSONNEL – ADDENDUM

1. ASSIGNED SERVICE:

Recommended Action: It is recommended that the Board of Education approve the following assigned service:

Summer Personnel, Schedule No. P-1819-159
Summer Elementary Program, Schedule No. P-1819-160
Summer Elementary Program, Schedule No. P-1819-161

NEWLY TENURED TEACHERS RECOGNITION

Mrs. Litzman, Ms. Coletti and Board of Education recognized each teacher who received tenure this evening. Teachers were called to the front of the Board Room to receive a pin and take a photo with Mr. Heckler, Ms. Litzman, their building principal and/or supervisor.

SUPERINTENDENT REPORT

- Climate Survey
Ms. Litzman stated the Climate Survey that was administered in the fall of 2018 in partnership with NASSAU BOCES was also taken by three other districts in the county. and BOCES would be preparing an analysis of where students land in the results. Ms. Litzman said the district is also complying the data in a different version that is easier to view visually. Each school will have its own binder with their results of the survey. A full district binder will also be available. This will be presented to the community in the new school year.
- Strategic Planning
Mr. Heckler explained that the Board of Education is one of the focus groups for the 5 year Strategic Plan tasked to answer the following three questions:
 1. What are the strengths of this school district?
 2. What areas need improvement to further strengthen the school district?
 3. What areas do you believe to be most important for the school district to focus on for the next five years?

The Board submitted the answers to these questions to the Board president and vice-president. The purpose of this discussion is to determine which areas need focus; are the items discussed are considered to be steps or goals, and if they are goals what steps are needed to achieve these goals. Mr. Heckler said this discussion needs to take place in public because the board can't meet in private as a quorum.

Mr. Heckler also said he believe it was important for the public to hear this discussion.

The first item was the development of an "accredited" career technology program. Mr. Heckler said this program would address the "changing career" landscape. Recent numbers state that 44% of graduates are underemployed and there is currently a need to fill Smart Collar jobs – this program would help fill that need. The Board agreed that this would be a goal.

The second item was third grade reading proficiency. This items states that all students should be reading proficient by the third-grade. The Board agreed that this should be a goal.

The third item was "strive to achieve readiness" for all college bound HHS graduates by ensuring that they will not need remedial Math or English classes after graduation. The Board agreed that this was goal. Mr. Heckler said that studies have shown that those students who need remedial classes drop out and don't receive a diploma and/or get more college debt.

The second category was culture shift. Mr. Heckler asked Ms. Judson to speak to the items under cultural shift. Ms. Judson said safety issues permeates to everything we do in the district. She agrees that Safety needs to be embedded in everything we do with the district strategic plan. And rather then it being a goal it should be considered a step. Since it needs to be achieved sooner rather than in 5 years. And possibly have safety

shifted out the cultural shift category.

Ms. Parmely added that the Board needs to be aware that all of these items are cross sectional and not in isolation.

Mrs. Litzman said the work with the focus groups being done will be synthesized at the end of the month. The meeting with the administrators, during the administrative retreat, will determine what are the actual steps to active a particular goal. These agreed upon steps will later be presented to the Board.

The next item was educational and financial data mining. All board members listed this item on their list. Mr. Heckler mentioned that a priority would be presenting data in a way that is understood by “lay people” or those not in the administrative offices or employed in education.

Mr. Amato stated that we are looking for a cultural shift that makes for a more inclusive Hicksville. That will involve the data mining of information that allows us to determine what works and what doesn’t.

Mr. Amato also stated that “we need to include everyone – teachers, administrators, students, anybody with student contact, any place in the district.”

Ms. Judson added that most items listed require innovation. “We need different ways, new ways, 21st Century ways. This is the overwhelming aspect.”

Mr. Heckler said by looking 5 years out we can better budget for programs. For example reading recovery programs can be very costly but when you compare it to what it might replace and/or what it might reduce a need for in the future, it might a less costly solution.

The “beauty of the strategy plan” will allow us to look at programs on a long term basis versus a year by year basis.

The next item was the Whole Child. Ms. Parmely said the item reinforces what we have been saying – what is the right program and how do we shift culture to ensure we are focused on the whole child.

Mr. Heckler said the item, innovation, is something that needs to be embedded into everything.

Ms. Manjrekar spoke about Teacher Cultural Competency and said that the population of teachers does not reflect our student population. Ms. Manjrekar said that studies have shown that if you have teachers that are diverse and representative of the student population that they serve you will see a great success in student performance.

Ms. Manjrekar stated that with population as diverse as ours, teachers need to recognize the differences between cultures and where students come from. Ms. Judson added that the cultural diversity should also include the staff and not just teachers. Ms. Manjrekar

said Cultural Competency should include anyone who “touches a child.”

The next items presented under communications were Effective Communications, parent engagement and community relationships.

Ms. Manjrekar said she is on the Hicksville and Westbury Industrial advisory Board and said that she see more cultural diversity at the Westbury Advisory Board. Ms. Manjrekar said that we could a better job at having diverse representation and a better job of having individuals or agencies in Hicksville be presented at the Board. “We need more student involvement at the Hicksville advisory Board. Internships are created out of those meeting along with mentorship opportunities for our students.”

Ms. Parmely said that Parent Engagement is one beyond communications. Parent Engagement is its own entity that permeates into everything we are doing.

Ms. Manjrekar said that a Board member should be on the Hicksville Advisory Board. The Advisory board meets 3 to 4 times a year. Ms. Rafaelides said the advisory board is growing and currently has over 40 members. Ms. Rafaelides is working with the Advisory Board to create more student opportunities.

The last item was Facilities. The Board agreed that facilities – in regards to upgrades all aspects of the physical plan was a goal.

The Board agreed to hold another meeting to discuss the district’s strategic plan.

COMMITTEE REPORTS

- Curriculum

Mr. Lubrano said that at the last curriculum committee High School guidance counselor, Veronica Velez, did mindfulness exercises with the committee attendees. It was an opportunity to experience what the students experience during mindfulness Mondays.

A presentation was given on OLWEUS which allow the committee to review the program and discuss how it will allow with Hicksville’s goals.

- Policy

Ms. Coletti said two policies that were on the Board agenda for approval came out of the district’s recent title audit. These polices are The Education of Students in Temporary Housing and Uniform Guidance Compliance for Federal Awards. They are required state policies.

- Communication Advisory

Ms. Judson said the committee met and finalized the Hicksville Communication Plan. The committee will be introducing it to the community at large before September. The “website revamp” was also discussed and we are working on “shoring up” some of the deficiencies in the short term. In the long term, the committee is looking at some additional supports and possibly revamping in its entirety the website.

Ms. Judson said the PR position is still a work in progress – interviews are ongoing.

Dates for the communication advisory have been selected for the next school year. These dates will be posted on the school calendar. Ms. Judson said in order to be more transparent all committee dates will be posted on the website. The next communication advisory committee meeting is October 22.

INDIVIDUAL BOARD MEMBER'S REPORT

Ms. Manjrekar report that 24 children from the Hicksville School District will be starting a summer youth program with the county. It is a paid position with them starting on the 28th of June. The students will be placed with jobs with DPW (Department of Public Works). These jobs range from carpentry, auto mechanics and the IT departments. The students will receive \$13.50/hr and are vested in the union. Ms. Manjrekar thanked Ms. Rafaelides, Mr. Williams and Jason Smiloff for presenting the program to the students. The program also has mandatory workshops which focus on financial literacy.

WARRANT REPORT

Mr. Heckler stated that the Board of Education has received the Warrant Report from the Claims Auditor for the period ending April 30, 2019

GENERAL PUBLIC (Agenda Items Only)

NO. 3 OMNIBUS MOTION

Mr. Heckler requested an Omnibus motion to approve the Minutes, Business and Finance A1-A30, New Business A1-A5, Policy Adoption Curriculum Item Item C.1 to 3. Mr. Amato moved and Ms. Manjrekar seconded that the following items be approved by the Board of Education:

APPROVAL OF MINUTES

The Board of Education is asked to accept the minutes of the following meetings as prepared by the District Clerk:

- Minutes of the Regular Meeting of the Board of Education on May 21, 2019

BUSINESS & FINANCE

A. Finance – Action Items

1. Treasurer's Report

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Treasurer's Report for the period ending May 31st, 2019.

2. Transfer Reports

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Transfer Report for the period ending May 31, 2019.

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Requests for Transfer of Funds in Excess of \$10,000/\$100,000 for the period ending May 31, 2019.

3. Contract-NYSIR

The Board of Education, upon the recommendation of the Superintendent, is asked to renew its insurance with New York Insurance Reciprocal (NYSIR) for the period of July 1, 2019 to June 30, 2020 at a cost of \$710,217 an increase of \$32,536 or 4.80% from the 2018-2019 school year, backup attached.

4. Architect-JAG, John A. Grillo

The Board of Education upon the recommendation of the Superintendent is asked to extend the contract with John Grillo, District Architect, for the 2019-2020 school year and the 2017 Bond at a rate of 5%, no increase from the 2018-2019 school year, backup attached.

5. Bond Counsel-Hawkins Delafield & Wood LP

The Board of Education, upon the recommendation of the Superintendent, is asked to reappoint Hawkins, Delafield & Wood as Bond Counsel for the district for the fiscal year ending June 30, 2020, as per the fee scheduled attached, backup attached.

6. Tax Anticipation Notes

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the issuance of Tax Anticipation Notes in an amount not to exceed \$10,000,000 for the 2019-2020 school year.

7. Contract-East Meadow Driving School

The Board of Education, upon the recommendation of the Superintendent, is asked to approve a contract with East Meadow Driving School for Driver's Ed instruction, as per the award of proposal on July 25, 2018 for the period July 1, 2019 to June 30, 2020, backup attached.

8. Contract-Transportation Consultant

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the contract for Nancy Nunziata as the district's transportation consultant for the 2019-2020 school year, backup attached.

9. Contract-Commercial Crime Insurance

The Board of Education, upon the recommendation of the Superintendent, is asked to renew its contract for Commercial Crime Insurance for NYSIR subscribers with Travelers Insurance Group, Northern Insuring Agency for the period July 1, 2019 to June 30, 2020 at a cost of \$4,753, an increase of \$27 from 2018-19, backup attached.

10. Financial Advisor-Capital Markets Advisors, LLC

The Board of Education, upon the recommendation of the Superintendent, is asked to reappoint Capital Markets Advisors, LLC, as financial advisors to the district for the fiscal year ending June 30, 2020 and approve the 2019-2020 Financial Advisory Services Agreement which includes a fee schedule for Bond related services, backup attached.

11. Contract-Worker's Compensation TPA

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the second year of renewal of a contract with Wright Risk Management for third party administrative (TPA) services for excess Workers' Compensation Insurance for a three year period as follows: \$39,000 for the period 7/1/18-6/30/19, \$39,450 for the period 7/1/19-6/30/20, and \$39,900 for the period 7/1/20-6/30/21, backup attached.

12. Business Associates Agreement-Gente:

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Business Associates Agreement between Hicksville Public Schools and Gente, third party Administrator for the District's flexible spending and dependent care programs, back up attached.

13. Health and Welfare Services Contract-Manhasset UFSD; Uniondale UFSD;

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Health Services Contracts which reimburse individual school districts for health services provided to students who reside in Hicksville and attend private/parochial schools in other school districts for the 2018-2019 school year, backup attached.

14. Contract-Independent External District Auditor-Cullen & Danowski

The Board of Education, upon the recommendation of the Superintendent, is asked to renew its contract for external auditing services for the school year 2019-2020 to Cullen & Danowski, at a fee not to exceed \$47,400 an increase of \$900 from the 2018-19 school year, backup attached.

15. Annual Policy Statement for Free and Reduced Price Meals

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the renewal of the State Education Department's "Policy Statement for Free and Reduced Price Meals" for the 2019-2020 school year, backup attached.

16. School Menu Prices-Student and Adult

The Board of Education, upon the recommendation of the Superintendent, is asked to approve school breakfast and lunch menu prices for the 2019-2020 school year, no increase for student prices and an increase of \$.15 for Adult Lunch from 2018-2019, backup attached.

Elementary Breakfast	\$1.15
Elementary Lunch	\$1.75
Secondary Breakfast	\$1.15

Secondary Lunch	\$2.05
Adult Lunch	\$4.00 plus tax

17. Award of RFP- District Internal Auditor

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the award of the RFP for Internal Auditor to Nawrocki Smith for the 2019-2020 school year at a rate of \$30,000, a decrease of \$550 from the 2018-2019 school year, backup attached.

18. Resolution-Professional Services 2019-2020

WHEREAS, the District's Assistant Superintendent for Business has recommended that the Board of Education procure the professional services of the firms listed in Confidential Attachment "A", appended to this resolution; and

WHEREAS, in accordance with Board policy 6700A, the District's Assistant Superintendent for Business has detailed the justification and rationale for the procurement of professional services from the firms listed in Confidential Attachment "A" as set forth at Confidential Attachment "B";

BE IT RESOLVED, by the Board of Education of the Hicksville Union Free School District, pursuant to Board policy 6700A, as follows:

1. The Board hereby authorizes the procurement of professional services from the professional service firms listed in Confidential Attachment "A", at the rates and according to the terms elaborated therein, as being in the best interests of the District, and hereby authorizes the President of the Board of Education to execute an Agreement with each such provider on behalf of the Board.

2. The Board hereby adopts the justification and rationale for each such procurement articulated by the Assistant Superintendent for Business in Confidential Attachment "B".

19. Special Education Services Contracts (DOL)-Valley Stream;

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the special education services contract(s) (IESP) for above named school district(s) and the Board of Education of the Hicksville Public Schools (DOL) from July 1, 2019 through June 30, 2020, backup attached. The Superintendent of Schools is hereby authorized to execute said contract(s) on behalf of the Board of Education.

20. Special Education Consultant Services Contract(s)-Islip Tutoring Service; MKSA, LLC; Nport, PLLC; St. James Tutoring Inc.; Corinthian Therapy Management Services, Learn Well Education & Positive Behavior Support Consulting; Advanced School Staffing; Helping Hands; Ladge Speech and Hearing; Execu Search; Maxim Healthcare;

The Board of Education, upon recommendation of the Superintendent is asked to approve the special education consulting contract(s) with the above named service provider(s) and the Board of Education of the Hicksville Public Schools from July 1, 2019 through June 30, 2020, backup attached.

21. Special Education Services Contracts-Lavelle School For the Blind; United Cerebral Palsy;

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the special education services contract(s) (IESP) for above named school district(s) and the Board of Education of the Hicksville Public Schools from July 1, 2019 through June 30, 2020, backup attached. The Superintendent of Schools is hereby authorized to execute said contract(s) on behalf of the Board of Education.

22. SEDCAR (GRANT)-Mill Neck;

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the contract(s) with above named service provider(s) as Approved Special Education Providers, pursuant to Federal 611 and 619 IDEA Flow-through funds for preschool and/or school age students for the 2019-2020 school year, backup attached.

23. Athletic Trainer Contract-Paul Zlatniski

The Board of Education, upon the recommendation of the Superintendent, is asked to reappoint Paul Zlatniski, Athletic Trainer Certified, PC for the services of an athletic trainer for the 2019-2020 school year in the amount of \$32,800, a \$620 increase from 2018-2019, backup attached.

24. Transportation Contract-EBT Bus Company (Summer)

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the transportation contract for the summer of 2019 with EBT Bus Company. The contract amount will cost approximately \$358,747.31, backup attached.

25. Transportation Contract-Suburban Transportation (Summer)

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the extension of the transportation contract for the summer of 2019 with Suburban Transportation, Inc. at an increase of the May CPI or 3% whichever is lower, backup attached.

26. Anticipated Reserve Funds Allocation

Resolved, upon the recommendation of the Superintendent of Schools, in the event there are sufficient funds remaining in the 2018-2019 budget, the Board shall cause the following reserve funds to be funded in June 2019 in the amounts not to exceed:

- Employee Benefit Accrued Liability \$400,000
- Workers Compensation Reserve \$700,000
- Unemployment \$50,000
- Retirement Contribution Reserve

ERS	\$2,750,000
TRS Sub Fund	\$1,100,000

27. Vehicle Storage Resolution

WHEREAS, the District assigned the transportation contract to Educational Bus Transportation, Inc (“EBT”) effective November 20th, 2017, and as a provision of EBT accepting the contract assignment, EBT would be allowed to store needed school buses and vans used in fulfillment of said contract, on District property for a period of 90 calendar days; and

WHEREAS, EBT has requested that they be allowed to extend the period of time permitted for storing their vehicles at the Hicksville Middle School while EBT is providing bus transportation services for the District in exchange for consideration of \$1000.00 per month; and

WHEREAS the Board has determined that such space is not currently needed for District purposes, and there is no identifiable extra cost to the District for allowing such use by EBT, and whereas the Board has determined that it is in the District’s best interest to allow such used by EBT;

NOW, THEREFORE, be it RESOLVED that, upon the recommendation of the Superintendent of Schools and upon further discussion in executive session, the Board of Education hereby extends the period of time that EBT is allowed to store their vehicles at the Hicksville Middle School, which are used for transporting District students, through June 30, 2020 in exchange for consideration of \$1000 per month. The Board of Education expressly reserves the right to unilaterally change the monthly consideration, or terminate this arrangement, at any time.

28. Donations

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the following donations, backup attached.

Lee Avenue	Ahold/A+ Rewards	\$259.38
Old Country Road	Ahold/A+ Rewards	\$410.59

29. Disposal of Obsolete Equipment

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the disposal of obsolete equipment, backup attached.

30. Disposal of Obsolete Books

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the disposal of obsolete textbooks and/or library books, backup attached.

NEW BUSINESS

A. Action Items

1. Committee on Special Education

Resolved, that the Board of Education hereby accepts, and shall through the

Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CSE reports.

2. Committee on PreSchool Special Education

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CPSE reports.

3. Section 504

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the Section 504 reports.

4. RESOLUTION – Destruction of School Ballots

WHEREAS, on May 15, 2018, the Hicksville Public School District conducted its Annual Budget Vote and Election; and

WHEREAS, the District Clerk is currently in possession of all cast ballots resulting from such Annual Budget Vote and Election; and
WHEREAS, the Record Retention and Disposition Schedule ED-1 provides for the destruction of such ballots after one (1) year from the date of the Annual Budget Vote and Election; and

WHEREAS, at least one (1) year has elapsed from the date of the Annual Budget Vote and Election held on May 15, 2018 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Hicksville Public School District hereby orders the destruction of all cast ballots resulting from the May 15, 2018 Annual Budget Vote and Election.

5. Donation – 2 Picnic Tables from Girl Scout Troop 3553

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the donation of two picnic tables with an estimate value of \$500 from Girl Scout Troup 3553 to be installed at Woodland Elementary School.

B. Policy

1. Adoption

The following policies are presented to the Board for adoption:

Policy TBD	The Education of Students in Temporary Housing
Policy TBD	Uniform Guidance Compliance for Federal Awards

C. Curriculum

1. SCOPE – Before and After School Child Care Program

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the agreement with SCOPE for the provision of before and after school childcare for the 2019-2020 school year, backup attached.

2. BOCES Contract – WINGS High School Program

The Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves a Contract with Nassau BOCES for provision of the WINGS High School program located at Hicksville High School in accordance with the terms and conditions of the contract, backup attached.

3. Consultant Services Contract – Joanne Verdino

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the consultant services contract with Joanne Verdino, for the full training for seven elementary school teams and going consultation in OLWEUS from July 1, 2019 through June 26, 2020 for a maximum of 9 days and 70 hours of consultation, backup attached.

Voting on No. 3: 5-0. Motion carried unanimously.

DISCUSSION ITEMS

ADJOURNMENT

NO. 4 Mr. Heckler requested a motion adjourn. Mr. Amato moved and Ms. Manjrekar seconded that Board of Education Meeting adjourn.

Voting on No. 4: 5-0. Motion carried unanimously.

The Board adjourned at 9:55PM.

John O'Brien
District Clerk