

Meeting of the Board of Education  
Hicksville Union Free School District  
Town of Oyster Bay, Hicksville, NY  
Board Room, Administration Building

February 28, 2018

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BOARD MEMBERS PRESENT: Mr. Heckler, Ms. Judson, Ms. Hoene, Mr. Carroll, Ms. Parmely, Ms. Manjrekar and Mr. Amato

ABSENT:

ALSO PRESENT: Dr. Carl Bonuso, Superintendent of Schools; Marianne Litzman, Assistant Superintendent of Curriculum; Marcy Tannenbaum, Assistant Superintendent for Business; Rosemarie Coletti, Assistant Superintendent for Personnel; John O'Brien, District Clerk.

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The Regular Meeting of the Board of Education was called to order by President Heckler at approximately 6:35PM. Mr. Heckler requested a motion to go into Executive Session to discuss matters of Personnel, Special Education and advice of counseling regarding security.

EXECUTIVE SESSION

NO. 1 Ms. Hoene moved, seconded by Ms. Judson that the Board of Education recess into Executive Session.

Voting on No. 1: 5-0. Motion carried unanimously.

The Board of Education recessed into Executive Session at approximately 6:36 PM.

The Board returned from Executive Session at approximately 8:30 PM. No action was taken. The Board of Education Meeting resumed at 8:33 PM.

The following announcements were made by the District Clerk:

ANNOUNCEMENTS

A. Wednesday, March 7, 2018

**Finance Committee Meeting – 7PM**

**Curriculum Committee Meeting – 8:30PM**

Board Room, Administration Building

B. Wednesday, March 13, 2018

**Policy Committee Meeting – 4PM**

Board Room, Administration Building

C. Wednesday, March 21, 2018

**Regular Meeting of the Board of Education**

**Executive Session – 7:00 PM**

**Action Meeting – Approximately 8:30 PM**  
Board Room, Administration Building

SUPERINTENDENT SEARCH UPDATE & DISCUSSION

Mr. Heckler explained to the public that the District had contracted with Nassau BOCES in regards to the Superintendent Search. BOCES had already posted advertising with applications and resumes due my March 9. BOCES would conduct first round interviews and given recommendations to the Board. Mr. Heckler said he believed 3 to 5 applicants would be brought before the board. BOCES had currently received 16 applications. Mr. Heckler also informed the public that the Board has solicited feedback from the PTA Council, Administration, and Unit Representatives. Mr. Heckler asked the Board how the interview process should be conducted. The Board concluded that interviews should be conducted sole by Board members but the Board would research ways of soliciting feedback and input from the Public once the interview process was in the final rounds.

SUPERINTENDENT REPORT

- **School Calendar** – Dr. Bonuso presented to the Board and a Draft of the Instructional Calendar. The Board will be voting on the final version at the next regular Board meeting in March. This final version would include Board input and agree upon changes (Draft included as backup)
- **School Security** – Dr. Bonuso outlined in a PowerPoint presentation what security and safely protocols and devices which are currently in place at the district, what immediate next steps the District would be taking in regards to Security and Safety, and what would in place next year (PowerPoint presentation is included as backup)
- Tax Levy – Discussion by March Tannenbaum

INDIVIDUAL BOARD MEMBER’S REPORT

WARRANT REPORT

The Board of Education has received the Warrant Report from the Claims Auditor for the period of January 1, 2018 through January 31, 2018.

GENERAL PUBLIC

NO. 2 OMNIBUS MOTION

Mr. Heckler requested an omnibus motion to approve all agenda items: Approval of Minutes, Personnel Actions report, Business & Finance and New Business. Mr. Amato moved and Ms. Manjrekar seconded that the Board of Education approve the following items:

APPROVAL OF MINUTES

The Board of Education is asked to accept the minutes of the following meeting as prepared by the District Clerk:

## Minutes of the Meeting February 28, 2018

- The Minutes of the Special Meeting of The Board of Education on January 17, 2018
- The Minutes of the Regular Meeting of The Board of Education on January 24, 2018
- The Minutes of the Special Meeting of The Board of Education on February 7, 2018
- The Minutes of the Special Meeting of The Board of Education on February 13, 2018

### PERSONNEL

#### CERTIFIED

##### 1. RESIGNATIONS:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the resignation of the following certified staff members:

- A. Marsha Toussaint, Teaching Assistant, High School, effective at the close of business, February 2, 2018.
- B. Carol Markiewicz, Teaching Assistant, Dutch Lane, effective at the close of business, February 15, 2018.

##### 2. LEAVE OF ABSENCE REQUESTS:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve leaves of absence for the following teachers:

- |    |                              |                                    |                                 |
|----|------------------------------|------------------------------------|---------------------------------|
| A. | Susan Gregorie               | Special Education<br>Middle School | LOA<br>3/21/18-3/28/18          |
| B. | Alexandra Alonge-<br>Cilione | Physical Education<br>Lee Avenue   | FMLA<br>5/7/18-10/8/18          |
| C. | Lauren Degen                 | Grade 3<br>Old Country Road        | Revised FMLA<br>3/12/18-5/31/18 |

##### 3. TENURE:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the appointment on tenure for the following certified staff member:

- A. Name: Marissa Pressler  
Type: Tenure  
Tenure Area: School Psychologist  
Effective Date: March 29, 2018  
\*Location: Lee/Burns  
Certification: Permanent Certification

##### 4. RETIREMENTS:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the resignation, for the purpose of retirement, of the following professional staff members:

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- A. Linda Johnson, Lee Avenue, Grade 5, effective at the close of business, June 30, 2018.
- B. Lydia Butler, Burns Avenue, Librarian, effective at the close of business, June 30, 2018.
- C. Beth Atkinson, High School, Art, effective at the close of business, June 30, 2018.
- D. Rosemarie Rosenblum, High School, Guidance, effective at the close of business, June 30, 2018.
- E. Karen Pincus, Old Country Road, Speech, effective at the close of business, June 30, 2018.

5. CHANGE OF STATUS:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve a change of status for the following professional staff member:

- A. Name: Matthew Fox  
Type: Leave Replacement  
Tenure Area: Social Studies  
Effective Date: March 26, 2018  
Ending Date: June 30, 2018 (or earlier based upon the needs of the District)  
\*Location: High School  
Certification: Initial Certification  
Salary: MA Step 1 \$333.15 per diem  
Replacing: L. Kranz

5. APPOINTMENTS:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following appointments:

- A. Name: Joanne Prendergast  
Type: Part Time .5  
Tenure Area: School Psychologist  
Effective Date: February 26, 2018  
Ending Date: June 30, 2018 (or earlier based upon the needs of the District)  
\*Location: Parochial Schools  
Certification: Permanent Certification  
Salary: MA+30 Step 1 \$35,319 (\$70,639 x .5)  
Replacing: New Position

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- B. Name: Marissa Ulrich  
Type: Long Term Substitute Science Teacher  
Effective Date: February 26, 2018  
Ending Date: May 4, 2018  
Location: High School  
Certification: Initial Certification  
Salary: MA Step 1 \$333.15 per diem  
Replacing: K. Slawitsky
- C. Name: Veronica Otero  
Type: Long Term Substitute Mathematics Teacher  
Effective Date: March 15, 2018  
Ending Date: June 3, 2018  
Location: High School  
Certification: Initial Certification  
Salary: BA Step 1 \$287.91 per diem  
Replacing: L. Fanelli
- D. Name: Michelle Gutierrez-Kinzel  
Type: Part Time  
Tenure Area: Teaching Assistant  
Effective Date: March 1, 2018  
Location: Dutch  
Certification: Professional Certification  
Salary: \$22.90 per hour  
Replacing: New Position
- E. Name: Christine Turcinovic  
Type: Part Time  
Tenure Area: Teaching Assistant  
Effective Date: March 1, 2018  
Location: Dutch  
Certification: Professional Certification  
Salary: \$22.90 per hour  
Replacing: New Position
- F. Name: Berdj Agopian  
Type: Part Time  
Tenure Area: Teaching Assistant  
Effective Date: March 1, 2018  
Location: Middle School  
Certification: Professional Certification  
Salary: \$22.90 per hour  
Replacing: A. Papazian
- G. Name: Barbara O'Sullivan  
Type: Part Time

Tenure Area: Teaching Assistant  
Effective Date: March 1, 2018  
\*Location: Dutch  
Certification: Professional Certification  
Salary: \$22.90 per hour  
Replacing: New Position

H. Name: Kelli Lastig  
Type: Permanent Substitute  
Effective Date: March 7, 2018  
\*Location: Middle School  
Certification: Initial Certification  
Salary: \$120.00 per diem

I. Name: Kelli Lastig  
Type: Long Term Substitute Physical Education Teacher  
Effective Date: May 7, 2018  
Ending Date: June 30, 2018  
Location: Lee  
Certification: Initial Certification  
Salary: BA Step 1 \$287.91 per diem  
Replacing: A. Alonge-Cilione

6. ASSIGNED SERVICES:

Recommended Action: It is recommended by the Superintendent that the Board of Education approve the following assigned services schedules for the 2017-2018 school year:

1. High School & Middle School Supervision for Athletics 2017-2018, Schedule No. P-1718-71.
2. Extended Day Academic Program, Schedule No. P-1718-72.
3. Coaching Position for the School Year 2017-2018, Schedule No. P-1718-73.
4. Regents Review-MS, Schedule No. P-1718-74.
5. Regents Review-MS, Schedule No. P-1718-75.
6. Regents Review-MS, Schedule No. P-1718-76.
7. Regents Review-HS, Schedule No. P-1718-77.
8. SAT Review-HS, Schedule No. P-1718-78.
9. Schedule "D" Extra Classroom Activity Positions, Schedule No. P-1718-79.
10. Schedule for Continuing Education Personnel for Spring 2018, Schedule No. P-1718-80.
11. Schedule for Continuing Education Personnel for Spring 2018, Schedule No. P-1718-81.
12. Coaching Position for the School Year 2018-2018, Schedule No. P-1718-82.

CLASSIFIED

1. LEAVE OF ABSENCE REQUEST:

Recommended Action: It is recommended that the Board of Education approve a Family Medical Leave for the following staff member:

Amy Siegenthaler	Registered Nurse	FMLA
	Dutch Lane	2/12/2018 – 3/15/18

2. RESIGNATION:

Recommended Action: It is recommended that the Board of Education approve the following resignation:

Beverly Aquilano, School Monitor, Lee Avenue, effective January 25, 2018.

3. APPOINTMENTS:

Recommended Action: It is recommended that the Board of Education approve the following appointments:

Name:	JoAnne Hoffman
Title:	School Monitor
Location:	Lee Avenue
Salary:	\$14.00 per hour
Effective Date:	Pending Civil Service Approval
Replacing:	B. Aquilano

Name:	Rita Bontrager
Title:	School Monitor
Location:	High School
Salary:	\$14.00 per hour
Effective Date:	Pending Civil Service Approval
Replacing:	M. Sullivan

BUSINESS & FINANCE

A. Finance – Action Items

1. Treasurer's Report

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Treasurer's Report for the period ending January 31, 2018.

2. Transfer Reports

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Transfer Report for period January 1, 2018 to January 31, 2018.

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Requests for Transfer of Funds in Excess of \$10,000/\$100,000 for the period January 1, 2018 to January 31, 2018.

3. Health and Welfare Services Contracts-North Merrick UFSD:

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Health Services Contracts which reimburse individual

school districts for health services provided to students who reside in Hicksville and attend private/parochial schools in other school districts for the 2017-2018 school year, backup attached. The Superintendent of Schools is hereby authorized to execute said contract(s) on behalf of the Board of Education.

4. Substitute Registry Contract-Extension

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the extension of Substitute Registry Contract through June 30<sup>th</sup>, 2018 in the amount of \$7,290, backup attached.

5. Special Education Services Contracts (DOL)-Roosevelt UFSD

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the special education services contract(s) (IESP) for above named school district(s) and the Board of Education of the Hicksville Public Schools (DOL) from July 1, 2017 through June 30, 2018, backup attached. The Superintendent of Schools is hereby authorized to execute said contract(s) on behalf of the Board of Education.

6. Consultant Services Contract-Simona Miguelina Carollo

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Consultant Services contract between Simona Miguelina Carollo and Hicksville Public Schools for Bilingual Translator and Interpreter services for the 2017-2018 school year, at an amount not to exceed \$12,000, backup attached.

7. Donation-Target Field Trip Grant

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the following Target Field Trip Grant check, backup attached.

Old Country Road	\$700
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8. Donation

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the following Money Order from an anonymous donor, backup attached.

Hicksville UFSD	\$125
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9. 2017-2018 Health Services Rate

The Board of Education, upon the recommendation of the Superintendent, is asked to establish the health services rate of \$662.38 for the 2017-2018 school year. This rate is used to bill other school districts for health services provided to their students attending non-public schools located in Hicksville, backup attached.

10. Special Education Consultant Services Contract Addendum-Apex Therapeutic Services, LLP;



The Board of Education, upon recommendation of the Superintendent is asked to approve the addendum to the special education services contract with the above named service provider and the Board of Education of the Hicksville Public Schools from July 1, 2017 through June 30, 2018, backup attached.

B. Facilities – Action Item

1. Use of School Facilities & Waiver of Fees

A request has been made by the United Veterans of Hicksville for the use of the Middle School grounds on Monday, May 28, 2018 from 9:30 a.m.-12:00 noon for the Memorial Day parade ceremonies, with a Waiver of Fees. In case of rain, they are requesting the use of the auditorium.

XII. NEW BUSINESS

A. Action Items

1. Committee on Special Education

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CSE reports.

2. Committee on Preschool Special Education

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CPSE reports.

3. Section 504

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the Section 504 reports.

4. Waiver of Facilities Use Fees for SCOPE

The Board of Education, upon the recommendation of the Superintendent, is asked to waive the facilities use fees for SCOPE to operate an After School childcare program for the 2018-2019 school year for district students, backup attached.

5. Founders Day

The Board of Education is asked to approve the attendance of Board Members Phil Heckler, Brenda Judson, Carla Hoene, Kevin Carrol, Lynda Parmely, Sunita Manjrekar to the Hicksville Council of PTAs Founders Day Dinner on Thursday, March 1, 2018 at the Crest Hollow Country Club at a cost of \$50 per person, backup attached.

B. Scholars Dinner

The Board of Education is asked to approve the attendance of 4 Board Members to the 2018 Scholars Dinner on Thursday, April 19, 2018 at 7:00p.m. at the Crest Hollow Country Club at a cost of \$45 per person.

C. NYSSBA Mental Health Summit

The Board of Education is asked to approve the attendance of 4 Board members to the New York State School Board Association's Mental Health Summit on Thursday, March 15, 2018 at 8:00 am at The Fox Hollow at a cost of \$175 per person.

D. NYSSBA Policy Workshop

The Board of Education is asked to approve the attendance of 1 Board members to the New York State School Board Association's Policy Workshop on Policies for Students Free Speech and Privacy on Tuesday, March 27, 2018 at 8:00 am at The Holiday Inn Plainview at a cost of \$165 per person.

Voting on No. 2: 7-0. Motion carried unanimously.

COMMITTEE REPORTS

DISCUSSION ITEMS

ADJOURNMENT

NO. 3 Mr. Heckler requested a motion adjourn. Mr. Amato moved and Ms. Hoene seconded that Board of Education adjourn.

Voting on No. 4: 7-0. Motion carried unanimously.

The Board adjourned at 10:35PM.

John O'Brien  
*District Clerk*