

**HICKSVILLE PUBLIC SCHOOLS  
REGULAR MEETING OF THE BOARD OF EDUCATION**

**Wednesday, June 12, 2019**

***Retiree & Silver Anniversary Reception – High School Patio - 6:00PM – 7:00PM***

**Executive Session – 7:00PM**

**Action Meeting – 8:30PM**

Administration Building, Board Room

**AGENDA**

I. DETERMINATION OF A QUORUM

II. EXECUTIVE SESSION

*The Board of Education will move to Executive Session to discuss a situation regarding a building principal, to discuss a coaching position, superintendent evaluation update, discussion regarding a webmaster position, roles and responsibilities for psychologists and social workers, and a special education audit and for matters of Personnel, Special Education and Advice of Counsel in regard to action items on the June 12<sup>th</sup> Agenda.*

III. PLEDGE

*Ms. Judson*

IV. BOARD OF EDUCATION RECOGNITION

V. SUPERINTENDENT'S REPORT

- Climate Survey Student Results
- Strategic Planning Update –Brainstorming Session

VI. COMMITTEE REPORTS

- Curriculum
  - Mindfulness
  - OLWEUS
  - NYS Report Card/Data Analysis
- Policy
- Communications Advisory
  - Hicksville Communications Plan
  - Website revamp
  - Public Relations Official hiring;
  - 2019-20 Meeting Dates

VII. INDIVIDUAL BOARD MEMBER'S REPORT

VIII. WARRANT REPORT

AGENDA - Board of Education – June 12, 2019

The Board of Education has received the Warrant Report from the Claims Auditor for the period ending May 31, 2019.

IX. GENERAL PUBLIC (3 minutes time limit per participant on agenda items only)

X. APPROVAL OF MINUTES

The Board of Education is asked to accept the minutes of the following meetings as prepared by the District Clerk:

- Minutes of the Regular Meeting of the Board of Education on May 21, 2019

XI. PERSONNEL

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the actions detailed in the attached Personnel Actions Report.

XII. BUSINESS & FINANCE

A. Finance – Action Items

1. Treasurer’s Report

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Treasurer’s Report for the period ending May 31<sup>st</sup>, 2019.

2. Transfer Reports

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Transfer Report for the period ending May 31, 2019.

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Requests for Transfer of Funds in Excess of \$10,000/\$100,000 for the period ending May 31, 2019.

3. Contract-NYSIR

The Board of Education, upon the recommendation of the Superintendent, is asked to renew its insurance with New York Insurance Reciprocal (NYSIR) for the period of July 1, 2019 to June 30, 2020 at a cost of \$710,217 an increase of \$32,536 or 4.80% from the 2018-2019 school year, backup attached.

4. Architect-JAG, John A. Grillo

The Board of Education upon the recommendation of the Superintendent is asked to extend the contract with John Grillo, District Architect, for the 2019-2020 school year and the 2017 Bond at a rate of 5%, no increase from the 2018-2019 school year, backup attached.

5. Bond Counsel-Hawkins Delafield & Wood LP

The Board of Education, upon the recommendation of the Superintendent, is asked to reappoint Hawkins, Delafield & Wood as Bond Counsel for the

district for the fiscal year ending June 30, 2020, as per the fee scheduled attached, backup attached.

6. Tax Anticipation Notes

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the issuance of Tax Anticipation Notes in an amount not to exceed \$10,000,000 for the 2019-2020 school year.

7. Contract-East Meadow Driving School

The Board of Education, upon the recommendation of the Superintendent, is asked to approve a contract with East Meadow Driving School for Driver's Ed instruction, as per the award of proposal on July 25, 2018 for the period July 1, 2019 to June 30, 2020, backup attached.

8. Contract-Transportation Consultant

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the contract for Nancy Nunziata as the district's transportation consultant for the 2019-2020 school year, backup attached.

9. Contract-Commercial Crime Insurance

The Board of Education, upon the recommendation of the Superintendent, is asked to renew its contract for Commercial Crime Insurance for NYSIR subscribers with Travelers Insurance Group, Northern Insuring Agency for the period July 1, 2019 to June 30, 2020 at a cost of \$4,753, an increase of \$27 from 2018-19, backup attached.

10. Financial Advisor-Capital Markets Advisors, LLC

The Board of Education, upon the recommendation of the Superintendent, is asked to reappoint Capital Markets Advisors, LLC, as financial advisors to the district for the fiscal year ending June 30, 2020 and approve the 2019-2020 Financial Advisory Services Agreement which includes a fee schedule for Bond related services, backup attached.

11. Contract-Worker's Compensation TPA

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the second year of renewal of a contract with Wright Risk Management for third party administrative (TPA) services for excess Workers' Compensation Insurance for a three year period as follows: \$39,000 for the period 7/1/18-6/30/19, \$39,450 for the period 7/1/19-6/30/20, and \$39,900 for the period 7/1/20-6/20/21, backup attached.

12. Business Associates Agreement-Gente:

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Business Associates Agreement between Hicksville Public Schools and Gente, third party Administrator for the District's flexible spending and dependent care programs, back up attached.

13. Health and Welfare Services Contract-Manhasset UFSD; Uniondale UFSD;  
The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Health Services Contracts which reimburse individual school districts for health services provided to students who reside in Hicksville and attend private/parochial schools in other school districts for the 2018-2019 school year, backup attached.

14. Contract-Independent External District Auditor-Cullen & Danowski  
The Board of Education, upon the recommendation of the Superintendent, is asked to renew its contract for external auditing services for the school year 2019-2020 to Cullen & Danowski, at a fee not to exceed \$47,400 an increase of \$900 from the 2018-19 school year, backup attached.

15. Annual Policy Statement for Free and Reduced Price Meals  
The Board of Education, upon the recommendation of the Superintendent, is asked to approve the renewal of the State Education Department’s “Policy Statement for Free and Reduced Price Meals” for the 2019-2020 school year, backup attached.

16. School Menu Prices-Student and Adult  
The Board of Education, upon the recommendation of the Superintendent, is asked to approve school breakfast and lunch menu prices for the 2019-2020 school year, no increase for student prices and an increase of \$.15 for Adult Lunch from 2018-2019, backup attached.

Elementary Breakfast	\$1.15
Elementary Lunch	\$1.75
Secondary Breakfast	\$1.15
Secondary Lunch	\$2.05
Adult Lunch	\$4.00 plus tax

17. Award of RFP- District Internal Auditor  
The Board of Education, upon the recommendation of the Superintendent, is asked to approve the award of the RFP for Internal Auditor to Nawrocki Smith for the 2019-2020 school year at a rate of \$30,000, a decrease of \$550 from the 2018-2019 school year, backup attached.

18. Resolution-Professional Services 2019-2020  
WHEREAS, the District’s Assistant Superintendent for Business has recommended that the Board of Education procure the professional services of the firms listed in Confidential Attachment “A”, appended to this resolution;  
and

WHEREAS, in accordance with Board policy 6700A, the District’s Assistant Superintendent for Business has detailed the justification and rationale for the

procurement of professional services from the firms listed in Confidential Attachment “A” as set forth at Confidential Attachment “B”;

**BE IT RESOLVED**, by the Board of Education of the Hicksville Union Free School District, pursuant to Board policy 6700A, as follows:

1. The Board hereby authorizes the procurement of professional services from the professional service firms listed in Confidential Attachment “A”, at the rates and according to the terms elaborated therein, as being in the best interests of the District, and hereby authorizes the President of the Board of Education to execute an Agreement with each such provider on behalf of the Board.

2. The Board hereby adopts the justification and rationale for each such procurement articulated by the Assistant Superintendent for Business in Confidential Attachment “B”.

19. Special Education Services Contracts (DOL)-Valley Stream:

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the special education services contract(s) (IESP) for above named school district(s) and the Board of Education of the Hicksville Public Schools (DOL) from July 1, 2019 through June 30, 2020, backup attached. The Superintendent of Schools is hereby authorized to execute said contract(s) on behalf of the Board of Education.

20. Special Education Consultant Services Contract(s)-Islip Tutoring Service; MKSA, LLC; Nport, PLLC; St. James Tutoring Inc.; Corinthian Therapy Management Services, Learn Well Education & Positive Behavior Support Consulting; Advanced School Staffing; Helping Hands; Ladge Speech and Hearing; Execu Search; Maxim Healthcare;

The Board of Education, upon recommendation of the Superintendent is asked to approve the special education consulting contract(s) with the above named service provider(s) and the Board of Education of the Hicksville Public Schools from July 1, 2019 through June 30, 2020, backup attached.

21. Special Education Services Contracts-Lavelle School For the Blind; United Cerebral Palsy;

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the special education services contract(s) (IESP) for above named school district(s) and the Board of Education of the Hicksville Public Schools from July 1, 2019 through June 30, 2020, backup attached. The Superintendent of Schools is hereby authorized to execute said contract(s) on behalf of the Board of Education.

22. SEDCAR (GRANT)-Mill Neck:

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the contract(s) with above named service provider(s) as Approved Special Education Providers, pursuant to Federal 611 and 619 IDEA Flow-through funds for preschool and/or school age students for the 2019-2020 school year, backup attached.

23. Athletic Trainer Contract-Paul Zlatniski

The Board of Education, upon the recommendation of the Superintendent, is asked to reappoint Paul Zlatniski, Athletic Trainer Certified, PC for the services of an athletic trainer for the 2019-2020 school year in the amount of \$32,800, a \$620 increase from 2018-2019, backup attached.

24. Transportation Contract-EBT Bus Company (Summer)

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the transportation contract for the summer of 2019 with EBT Bus Company. The contract amount will cost approximately \$358,747.31, backup attached.

25. Transportation Contract-Suburban Transportation (Summer)

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the extension of the transportation contract for the summer of 2019 with Suburban Transportation, Inc. at an increase of the May CPI or 3% whichever is lower, backup attached.

26. Anticipated Reserve Funds Allocation

Resolved, upon the recommendation of the Superintendent of Schools, in the event there are sufficient funds remaining in the 2018-2019 budget, the Board shall cause the following reserve funds to be funded in June 2019 in the amounts not to exceed:

• Employee Benefit Accrued Liability	\$400,000
• Workers Compensation Reserve	\$700,000
• Unemployment	\$50,000
• Retirement Contribution Reserve	
• ERS	\$2,750,000
• TRS Sub Fund	\$1,100,000

27. Vehicle Storage Resolution

**WHEREAS**, the District assigned the transportation contract to Educational Bus Transportation, Inc (“EBT”) effective November 20th, 2017, and as a provision of EBT accepting the contract assignment, EBT would be allowed to store needed school buses and vans used in fulfillment of said contract, on District property for a period of 90 calendar days; and

**WHEREAS**, EBT has requested that they be allowed to extend the period of time permitted for storing their vehicles at the Hicksville Middle School while EBT is providing bus transportation services for the District in exchange for consideration of \$1000.00 per month; and

**WHEREAS** the Board has determined that such space is not currently needed for District purposes, and there is no identifiable extra cost to the District for allowing such use by EBT, and whereas the Board has determined that it is in the District’s best interest to allow such used by EBT;

**NOW, THEREFORE**, be it RESOLVED that, upon the recommendation of the Superintendent of Schools and upon further discussion in executive session, the Board of Education hereby extends the period of time that EBT is allowed to store their vehicles at the Hicksville Middle School, which are used for transporting District students, through June 30, 2020 in exchange for consideration of \$1000 per month. The Board of Education expressly reserves the right to unilaterally change the monthly consideration, or terminate this arrangement, at any time.

28. Donations

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the following donations, backup attached.

Lee Avenue	Ahold/A+ Rewards	\$259.38
Old Country Road	Ahold/A+ Rewards	\$410.59

29. Disposal of Obsolete Equipment

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the disposal of obsolete equipment, backup attached.

30. Disposal of Obsolete Books

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the disposal of obsolete textbooks and/or library books, backup attached.

XIII. NEW BUSINESS

A. Action Items

1. Committee on Special Education

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CSE reports.

2. Committee on PreSchool Special Education

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education

programs and services for students enumerated in the CPSE reports.

3. Section 504

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the Section 504 reports.

4. RESOLUTION – Destruction of School Ballots

**WHEREAS**, on May 15, 2018, the Hicksville Public School District conducted its Annual Budget Vote and Election; and

**WHEREAS**, the District Clerk is currently in possession of all cast ballots resulting from such Annual Budget Vote and Election; and **WHEREAS**, the Record Retention and Disposition Schedule ED-1 provides for the destruction of such ballots after one (1) year from the date of the Annual Budget Vote and Election; and

**WHEREAS**, at least one (1) year has elapsed from the date of the Annual Budget Vote and Election held on May 15, 2018 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Hicksville Public School District hereby orders the destruction of all cast ballots resulting from the May 15, 2018 Annual Budget Vote and Election.

5. Donation – 2 Picnic Tables from Girl Scout Troop 3553

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the donation of two picnic tables with an estimate value of \$500 from Girl Scout Troup 3553 to be installed at Woodland Elementary School.

B. Policy

1. Adoption

The following policies are presented to the Board for adoption:

Policy TBD	The Education of Students in Temporary Housing
Policy TBD	Uniform Guidance Compliance for Federal Awards

C. Curriculum

1. SCOPE – Before and After School Child Care Program

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the agreement with SCOPE for the provision of before and after school childcare for the 2019-2020 school year, backup attached.

2. BOCES Contract – WINGS High School Program

The Board of Education, upon the recommendation of the Superintendent of

Schools, hereby approves a Contract with Nassau BOCES for provision of the WINGS High School program located at Hicksville High School in accordance with the terms and conditions of the contract, backup attached.

3. Consultant Services Contract – Joanne Verdino

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the consultant services contract with Joanne Verdino, for the full training for seven elementary school teams and going consultation in OLWEUS from July 1, 2019 through June 26, 2020 for a maximum of 9 days and 70 hours of consultation, backup attached.

XIV. DISCUSSION ITEMS

- Strategic planning (update) and brainstorming

XV. OTHER

XVI. GENERAL PUBLIC (3 minute time limit per participant)

XVII. ADJOURNMENT

XVIII. INFORMATIONAL ITEMS

ANNOUNCEMENTS

Monday, July 1, 2019

**Reorganization Meeting of the Board of Education - 7:00 PM**

Executive Session – *Following the swearing in of Board members*

Action Meeting – *Immediately following Executive Session*

Board Room, Administration Building

Wednesday, July 17, 2019

**Regular Meeting of the Board of Education**

Executive Session – 7:00 PM

Action Meeting – *Approximately 8:30 PM*

Board Room, Administration Building