AGENDA

1. CALL TO ORDER

2. OATH OF OFFICE ADMINISTERED TO THE DISTRICT CLERK BY THE DISTRICT COUNSEL

3. OATH OF OFFICE ADMINISTERED TO THE SUPERINTENDENT BY THE DISTRICT COUNSEL

4. OATH OF OFFICE ADMINISTERED TO THE NEW BOARD MEMBER BY THE DISTRICT COUNSEL

5. OATH OF OFFICE ADMINISTERED TO THE BOARD OF EDUCATION BY THE DISTRICT COUNSEL

6. ELECTION OF OFFICERS FOR THE 2019-2020 YEAR

   A. Board of Education Officers
      President
      Oath of Office Administered to the President of the Board of Education
      Vice-President
      Secretary

7. OATH OF OFFICE ADMINISTERED TO THE VICE-PRESIDENT, AND SECRETARY BY THE DISTRICT COUNSEL.

   A. Appointment of Committee Chairs
      1. Curriculum
      2. Finance
      3. Policy
      4. Facilities/Bond
      5. Safety
      6. Communications Advisory
      7. Special Education Advisory

   B. Appointment of Parliamentarian, PTA Council Delegate & Community Council Liaison, Industry Advisory Board Liaison
8. **AUDIT COMMITTEE APPOINTMENT OF MEMBERS**

**WHEREAS**, the Board of Education has established an Audit Committee as required by Education Law § 2116-c;

**WHEREAS**, the Audit Committee is composed of five (5) members, including two (2) Board of Education members and three (3) other individuals, each serving a term of 3 years; it is hereby

**RESOLVED**, the Board of Education hereby appoints;
- Mr. Phil Heckler
- Mr. Kevin Carroll
- Mr. Patrick Stines
- Mr. Brian Cleary
- Mr. Ed Moffett

as members of the Hicksville UFSD Audit Committee, effective July 01, 2018.

9. **EXECUTIVE SESSION**

The Board of Education will move to Executive Session to discuss the status of the following positions: public relations official, math supervisor, civil service webmaster, discuss a parent letter, Superintendent Evaluation, Clerical Negotiations, Pool bids, and for matters of Personnel and Advice of Counsel in regard to action items on the July 1st Agenda.

10. **PLEDGE**

Ms. Hoene

11. **SUPERINTENDENT’S REPORT**

- Update on Strategic Planning
- Hicksville website
- Summer Projects & Programs

12. **COMMITTEE REPORTS**

13. **APPOINTMENTS FOR THE 2019-2020 SCHOOL YEAR**

A. **Appointment of District Clerk**

The Board of Education is asked to appoint John O’Brien to serve as District Clerk for the 2019-2020 school year.

B. **Appointment of Vice District Clerk**

The Board of Education is asked to appoint Jodi Audette as Vice District Clerk for the 2019-2020 school year.

C. **Appointment of General Legal Counsel**

The Board of Education is asked to appoint Guercio & Guercio as General Legal Counsel for the period July 1, 2019 to June 30, 2020 at a retainer of $80,500. A 0% increase with separate compensation for litigation services at the rate of $255 per hour, backup attached.
D. **Appointments of Treasurers**

1) **Appointment of District Treasurer**
The Board of Education is asked to appoint John O’Brien as District Treasurer for the 2019-2020 school year.

2) **Appointment of District Deputy Treasurer**
The Board of Education is asked to appoint Ellen Reilly as District Deputy Treasurer for the 2019-2020 school year.

3) **Appointment of Extra Curricular Activities Fund Treasurers**
The Board of Education is asked to appoint Jonathan Siegel (Middle School) and Nancy Rooney (High School) as Extra Curricular Activities Fund Treasurers for the 2019-2020 school year.

E. **Appointment of Purchasing Agent**
The Board of Education is asked to appoint Michael Margulis as Purchasing Agent for the district for the 2019-2020 school year.

F. **Appointment of Assistant Purchasing Agent**
The Board of Education is asked to appoint Marcy Tannenbaum, Assistant Superintendent for Business as Assistant Purchasing Agent for the district for the 2019-2020 school year.

G. **Appointment of Records Access Officer**
The Board of Education is asked to appoint Rosemarie Coletti, Assistant Superintendent for Personnel to serve as Records Access Officer for the 2019-2020 school year.

H. **Appointment of Records Retention and Disposition Officer**
The Board of Education is asked to appoint Marcy Tannenbaum, Assistant Superintendent for Business as the Records Retention and Disposition Officer for the 2019-2020 school year.

I. **Appointment of Title IX Coordinator**
The Board of Education is asked to appoint Rosemarie Coletti, Assistant Superintendent for Personnel as the Title IX Coordinator for the 2019-2020 school year.

J. **Appointment of Section 504 Coordinator (Adults)**
The Board of Education is asked to appoint Rosemarie Coletti, Assistant Superintendent for Personnel as the Section 504 Coordinator for Adults for the 2019-2020 school year.

K. **Appointment of Section 504 Coordinator (Children)**
The Board of Education is asked to appoint Claire Hochheiser, Director of Special
Education & Pupil Personnel Services as the Section 504 Coordinator for Children for the 2019-2020 school year.

L. **Appointment of ADA Compliance Officer**
The Board of Education is asked to appoint Rosemarie Coletti Assistant Superintendent for Personnel as the Americans with Disabilities Act Compliance Officer for the 2019-2020 school year.

M. **Appointment of Asbestos Officer**
The Board of Education, upon the recommendation of the Superintendent, is asked to appoint David Bell, Director of Facilities as the Asbestos Officer to oversee and coordinate the AHERA Regulations for the 2019-2020 school year.

N. **Appointment of Dignity Act Coordinators**
The Board of Education is asked to appoint the following Dignity Act Coordinators (DAC). John Comer for Burns Ave, Janine Rossi for Dutch Lane, Jean-Marie Serra for East Street, Chris Scardino for Fork Lane, Stephanie Stam for Lee Ave, Anthony Lubrano for Old Country Road, Beth Swanson for Woodland, Mara Jorisch for Hicksville Middle School, Raymond Williams for Hicksville High School, and Rosemarie Coletti as the district-wide coordinator for the 2019-2020 school year.

O. **Mileage Reimbursement**
The Board of Education is asked to continue the mileage reimbursement at .58 cents per mile for the fiscal year ending June 30, 2019.

P. **Superintendent Transfer Authority**
The Board of Education is asked to approve the following resolution for the 2019-2020 school year:

*Whereas, the Board of Education has financial obligations for salaries, Social Security and health insurance which must be met in a timely fashion; and*  
*Whereas there are sometimes deficiencies in the individual budget codes which cover these items; and*  
*Whereas Education Law stipulates that the Board of Education may delegate its authority to transfer funds, within limits, to the Superintendent; it is, therefore,*  
*Resolved, that the Superintendent is authorized to make all necessary budgetary transfers between different codes at the ST-3 level to pay for salaries, Social Security and health insurance in amounts not to exceed $100,000 in any reporting period. Other transfers between other codes at the ST-3 level may not exceed $10,000 in any reporting period. All transfers at the ST-3 level will continue to be reported to the Board on a monthly basis.*

14. **OATH OF OFFICE ADMINISTERED TO THE DISTRICT TREASURER AND DISTRICT DEPUTY TREASURER BY THE DISTRICT COUNSEL**
15. DEPOSITORIES FOR SCHOOL FUNDS
The Board of Education is asked to approve the following banks as depositories for school funds for the 2019-2020 school year:

- JP Morgan Chase
- Valley National Bank
- First National Bank of Long Island
- Flushing Commercial Bank

16. CHECK SIGNATURES
The Board of Education is asked to authorize the District Treasurer to sign all checks pertaining to school funds, general organization funds, and those checks of general accounting, and that the Deputy District Treasurer be authorized as an alternate signature for the 2019-2020 school year.

17. OFFICIAL DISTRICT NEWSPAPERS
It is recommended that the Board of Education designate the following official newspapers for the 2019-2020 school year:

- Hicksville News
- Mid Island Times
- Newsday
- Noticia Long Island

18. EXTRACLASSROOM ACCOUNT STUDENT CLUBS
The Board of Education is asked to approve the attached list of Student Clubs and accounts for each club for the high school and middle school for the 2019-2020 school year.

19. PAYROLL CERTIFICATION
The Board of Education is asked to designate the Superintendent or Assistant Superintendent for Business to approve and certify all payrolls for the 2019-2020 school year.

20. PETTY CASH AUTHORITY
The Board of Education is asked to appoint the District Treasurer, Building Principals, Director of Continuing Education and Director of Special Education/PPS with the full responsibility for petty cash funds, not to exceed $200 in any one location for the 2019-2020 school year. Locations are: Central Administration, High School, Middle School, Burns Avenue School, Dutch Lane School, East Street School, Fork Lane School, Lee Avenue School, Old Country Road School, Woodland School, Continuing Education Program.

21. AUTHORIZATION FOR MEMBERSHIP-PROFESSIONAL ORGANIZATIONS
A. Authorization for Membership – Professional Organizations for the Board of Education
The Board of Education is asked to approve continued membership for the Board of Education for the 2019-2020 school year in the following organizations:

- Nassau-Suffolk School Boards Association
- New York State School Boards Association
- National School Boards Association – Direct Affiliate

B. Authorization for Membership – Professional Organizations for the Superintendent

The Board of Education is asked to approve continued membership for the Superintendent of Schools for the 2019-2020 school year in the following organizations:

- Nassau County Council of School Superintendents
- New York State Council of School Superintendents
- AASA
- ASCD

22. GENERAL PUBLIC - (3 minute time limit per participant on agenda items only)

23. PERSONNEL

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the actions detailed in the attached Personnel Actions Report.

24. BUSINESS AND FINANCE

1. Action Items

   1. Transfer Reports
      The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Requests for Transfer of Funds in Excess of $10,000/$100,000 for the period ending June 30, 2019.

   2. Contract-Excess Workers’ Compensation Insurance
      The Board of Education, upon the recommendation of the Superintendent, is asked to award a contract for Excess Workers’ Compensation Insurance to Star Insurance for the period July 1, 2019 to June 30, 2020 at an approximate cost of $61,554, an increase of $2,385 or 4.03%, backup attached.

   3. Special Education Services Contracts (DOL)-Hempstead Public Schools;
      The Board of Education, upon the recommendation of the Superintendent, is asked to approve the special education services contract(s) (IESP) for above named school district(s) and the Board of Education of the Hicksville Public Schools (DOL) from July 1, 2019 through June 30, 2020, backup attached. The Superintendent of Schools is hereby authorized to execute said contract(s) on behalf of the Board of Education.

   4. Special Education Services Contracts-Brookville Center for Children’s Services; Lindenhurst UFSD ;
The Board of Education, upon the recommendation of the Superintendent, is asked to approve the special education services contract(s) (IESP) for above named school district(s) and the Board of Education of the Hicksville Public Schools from July 1, 2019 through June 30, 2020, backup attached. The Superintendent of Schools is hereby authorized to execute said contract(s) on behalf of the Board of Education.

5. **BOCES Transportation Cooperative**
   The Board of Education, upon the recommendation of the Superintendent, is asked to accept the bid for cooperative transportation services with a resolution, approved by Nassau BOCES on May 3, 2019 for the 2019-20 school year, backup attached.

6. **Extension of Transportation Contract - Suburban Bus Co. (00-01)**
   The Board of Education, upon the recommendation of the Superintendent, is asked to approve the extension of the transportation contract for the 2019-2020 school year with Suburban Bus Co. for student transportation at an increase of 1.5%, backup attached.

7. **Extension of Cooperative Bid – Educational Bus Co. (BOCES 11-12)**
   The Board of Education, upon the recommendation of the Superintendent, is asked to approve the extension of the transportation contract for the 2019-2020 school year with Educational Bus Co. for student transportation at an increase of 1.5%, backup attached.

8. **Extension of Cooperative Bid – Educational Bus Transportation (BOCES 12-13)**
   The Board of Education, upon the recommendation of the Superintendent, is asked to approve the extension of the transportation contract for the 2019-2020 school year with Educational Bus Transportation for student transportation at an increase of 1.5%, backup attached.

9. **Extension of Cooperative Bid – Acme Bus Corp. (BOCES 12-13)**
   The Board of Education, upon the recommendation of the Superintendent, is asked to approve the extension of the transportation contract for the 2019-2020 school year with Acme Bus Co. for student transportation at an increase of 1.5%, backup attached.

10. **Extension of Cooperative Bid – Educational Bus Transportation (BOCES 13-14)**
    The Board of Education, upon the recommendation of the Superintendent, is asked to approve the extension of the transportation contract for the 2019-2020 school year with Educational Bus Transportation for student transportation at an increase of 1.5%, backup attached.

11. **Extension of Cooperative Bid-Baumann Bus Company (BOCES 15-16)**
    The Board of Education, upon the recommendation of the Superintendent, is asked to approve the extension of the transportation contract for the 2019-2020 school year with Baumann Bus Company for student transportation at an increase of 1.5%, backup attached.

12. **Extension of Cooperative Bid-We Transport Inc. (BOCES 16-17)**
    The Board of Education, upon the recommendation of the Superintendent, is asked to approve the transportation contract for the 2019-2020 school year with We Transport Inc., for student transportation, at an increase of 1.5%, backup attached.
13. **Extension of Transportation Contract-Educational Bus Transportation (16-17)**  
The Board of Education, upon the recommendation of the Superintendent, is asked to approve the transportation contract for the 2019-2020 school year with Educational Bus Transportation, for student transportation, at an increase of 3.61%, backup attached.

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the transportation contract for the 2019-2020 school year with Baumann Bus Company, for student transportation, at an increase of 1.5%, backup attached.

15. **Intermunicipal Transportation Contract-Levittown School District**  
The Board of Education, upon the recommendation of the Superintendent, is asked to approve the 2019-2020 intermunicipal transportation contracts with Levittown Schools for the purpose of providing transportation services to students attending Henry Viscardi and Jerusalem Avenue schools, at an increase of 1.5%, backup attached.

16. **Disposal of Obsolete Equipment**  
The Board of Education, upon the recommendation of the Superintendent, is asked to approve the disposal of equipment, backup attached.

25. **OLD AND NEW BUSINESS**

   **A. CSE/CPSE and Section 504 Committee Members**  
The Board of Education is asked to approve the List of Members for the District Committee and Subcommittees on Special Education, the District Committee on Preschool Special Education and District Section 504 Committee for the 2019-2020 school year.

   **B. Surrogate Parent Listing**  
The Board of Education is asked to approve and maintain a list of surrogate parents, in accordance with the requirements of Part 200 of the Regulations of the Commissioner of Education for the 2019-2020 school year.

   **C. CSE Medical Consultants**  
The Board of Education is asked to approve the list of Medical Consultants to the Committee on Special Education for the 2019-2020 school year.

   **D. Impartial Hearing Officer Listing**  
The Board of Education is asked to approve the list of Impartial Hearing Officers in accordance with the requirements of Part 200 of the Regulations of the Commissioner of Education for the 2019-2020 school year. (Additional names will be submitted in the future).

   **E. Donation – Hicksville Athletic Booster Club**  
The Board of Education, upon the recommendation of the Superintendent, is asked to accept a donation of 4 commercial grade treadmills at a cost of $3250 each from the Hicksville Athletic Booster Club, backup attached.
F. **New York State School Board Association Summer Law Conference**
   The Board of Education is asked to approve the attendance of ____ Board Members to the New York State School Board Association Summer Law Conference on Thursday, July 25, 2019 from 8am to 3pm at the Hilton Long Island - Huntington, at a cost of $300 per person.

G. **New York State School Board Association 100th Annual Convention and Education Expo**
   The Board of Education is asked to approve the attendance of ___ Board Members to the NYSSBA’s 100th Annual Convention and Education Expo on Thursday, October 24, 2019 to Friday, October 25, 2019 at the Rochester Riverside Convention Center in Rochester at a cost not to exceed $1850 per person which includes registration, meals and transportation.

H. **Consultant Services Contract - PBLWorks – Buck Institute for Education**
   The Board of Education, upon recommendation of the Superintendent, is asked to approve the services agreement with PBLWorks, for PBL (Project-Based Learning) 101 training on August 21-23 at a cost of $12,250, backup attached. The training is grant funded under Title II.

I. **NYSSBA Director Area 11 Nomination**
   RESOLVED, the Hicksville Union Free School District Board of Education nominates Robert “B.A.” Schoen for the position of Area 11 Director of the New York State School Board Associations Board of Directors for the term 2020 to 2022.

26. **POLICIES**
   A. **Reading**
      The following policies are presented to the Board for reading:

      1900 Parent and Family Engagement Involvement
      5151 Education of Students in Temporary Housing

   B. **Adoption**
      The following policy is presented to the Board for adoption:

      Uniform Guidance Compliance for Federal Awards
      8635 Information Security Breach and Notification

27. **RE-ADOPTION OF POLICIES/CODE OF CONDUCT**
   The Board of Education is asked to Re-Adopt the following policies:
   - Investment Policy
   - Purchasing Policy
   - Code of Conduct

28. **DISCUSSION ITEMS**
29. GENERAL PUBLIC (3 minute time limit per participant)

30. ADJOURNMENT

31. INFORMATIONAL ITEMS
   • ANNOUNCEMENTS

   A. Wednesday, July 17, 2019
      Regular Meeting of the Board of Education
      Executive Session – 7:00 PM
      Action Meeting – Approximately 8:30 PM
      Board Room, Administration Building

   B. Wednesday, August 21, 2019
      Regular Meeting of the Board of Education
      Executive Session – 7:00 PM
      Action Meeting – Approximately 8:30 PM
      Board Room, Administration Building